

**Minutes of Laceby Village Council Finance and Planning Meeting
Held at the Stanford Centre, Cooper Lane, Laceby on Tuesday 3rd September 2024 at 7.30pm**

- 13375 Present:** Chair – Cllr R Childs
Cllr S Greenbeck, Cllr P Schofield, Cllr P Page, Cllr S Turner, Cllr B Metcalf,
In Attendance: Nicola Ashton – Clerk & RFO
Ward Cllr D Hasthorpe
7 members of public & PCSO Joe Kusyner
- Apologies:** Cllr R Barford, Cllr D Johnson

Cllr Childs opened the meeting, welcomed all present, and the statement regarding the Recording of Meetings was read out.

Apologies were received and accepted.

13376 Minutes from the 6th August 2024

The minutes from the Finance and Planning Meeting on the 6th August 2024 were proposed by Cllr Turner and seconded by Cllr Page as a true record, and agreed by all Councillors present.

RESOLVED: That the minutes be approved as a true and accurate record of events.

13377 Declaration of Interests & Dispensations

a. Dispensations

No Dispensations recorded.

b. Declarations of Interest

No Declarations of Interest recorded

13378 Public Forum

Members of the public may make representations, answer questions, and give evidence at a meeting to which they are entitled to attend in respect of the items on the agenda. The time designated for public participation will not exceed 15 minutes in total, and 3 minutes per person. As per standing orders 3e and 3f.

- Member of the public raised concerns regarding the bus service to the village, namely the No 4 extension early morning and late evenings. They also raised a query as to why the village does not have a service on a Sunday or a Bank Holiday. Clerk advised she had also received concerns from residents who had been left stranded and had escalated them to NELC and Stagecoach.

RESOLVED: Clerk to write to NELC and Stagecoach to raise queries and concerns on behalf of LVC.

- Member of the public queried whether the double yellow lines at Grange Avenue could be extended. Cllr Childs explained the work that had been done with NELC around this over the last year.
- Member of the public asked if the Council could implement 'no parking' on the verges along the top end of Caistor Road. Cllr Metcalf explained that this was a legal issue as it is a byelaw.

RESOLVED: Clerk to raise with NELC re process.

- Member of the public raised concerns regarding cars exiting the Co-op in Laceby. The Clerk explained there is an update under matters arising.

- Member of public queried the Cemetery Fees for Parishioners. Cllr Childs explained that the fees had been discussed at the July meeting and decided, and that they are available on the website.

No further queries were raised and the public forum closed.

13379 Matters Arising

- **St Francis Grove Play Area Signage**
Cllr Schofield advised he had the 'no horses' signs, but that the poles that the Council had installed had been stolen. The Council will need to look at cementing new poles in place.
- **NELC Minor Highways works request**
 - Cllr Greenbeck suggested the Council look to request new speed signs on the 3 entrances to the village; Clerk to put forwards, but unlikely to be approved.
 - It was suggested that restrictions be requested opposite Whitgift Close junction as you should not park opposite or within 32 feet of a junction, except in an authorised parking bay.
- **Bleed Kits**
The Clerk confirmed that it is £94 to purchase bleed kits and that these can be placed in a separate cabinet, or in the defib cabinet with a sticker indicating it contains a bleed kit. Cllr Metcalf proposed the Council purchase two kits and stickers for the cabinets at the Library and the Butt Lane Field; seconded by Cllr Childs and agreed by all.
- **Signage at Co-op onto highway**
The Clerk advised she had raised concerns with NELC regarding the exit at the Co-op car park. NELC confirmed that there was an issue, but that it was more to do with driver behaviour than road safety. NELC have agreed to discuss the concerns with the Co-op to see if additional signage for awareness can be put in place.
- **Bus Service Update – No53**
The Clerk advised that the timetable for the No 53 had changed as of 2/9/24, but that we are waiting for new timetables to come through. This means the bus timetables in the Laceby News are incorrect for the 53 service.

13380 Police Matters

There was no report received from the police for this meeting.

There were no further concerns to be raised directly with the policing team.

13381 Ward Councillors Report

Ward Councillor Hasthorpe advised that he had nothing to update, but that he was pleased with the progress of the footpath along Butt Lane between the playing field and Bishops Grange.

13382 Planning Matters

There were no planning applications for consideration tonight.

13383 Finance Matters

To approve payment of accounts to 3rd September 2024.

Wages x 3 members of staff - Month 6	£xxxx
HMRC – Tax and NI - Month 6	£382.25
NEST Pension – Month 6	£60.25
Cemetery Waste removal	£55.89
Clerk Telephone/Broadband	£27.69
Clerk Petty Cash	£18.49

Groundskeeper Petty Cash	£49.01
Anglian Water, Allotments	£387.79
RBL Remembrance Flags	£99.93
Faculty Fees re Church Wall	£327.40
Play area cleaning - water	£60.00
Church Clock Lights	£286.52
Lincolnshire Flags x 3	£169.16
Laceby Newsletter	£445.00
Cleaning of St Francis Grove play area	£1320.00
Allotment key deposit	£10.00

RESOLVED: All payments approved; proposed by Cllr Turner, seconded by Cllr Metcalf and all agreed.

Newsletter Distribution

The newsletter is ready for distribution, and there is some interest in distribution, however, the Council has not set an amount it will pay for this. Discussion was held around standard rates for this type of work. Cllr Schofield proposed that the council considers £15.00 per 100 leaflets; this was seconded by Cllr Childs and agreed by all present. It was agreed that the Council would distribute the Autumn newsletter, and 2 members of public offered to assist with this voluntarily. Thanks were given.

RESOLVED: Distribution rates £15.00 per 100 newsletters.

13384 St Francis Grove Matters

The play area has now been cleaned and looks amazing now all the dirt has gone.

Cllr Johnson has advised that the repairs are due to take place during September, however, this will likely be nearer the end of the month. He has pressed that it needs to be done asap before the weather changes.

13385 Church and Cemetery Matters

Cemetery

Nothing to discuss today

Church

- **Church Wall**

Cllr Metcalf updated the Council on where the works are up to regarding the rebuild of Church Wall. A heated discussion regarding the tender process for the works was held, with Cllr Childs being insistent on transparency. Cllr Childs proposed the Council look at a tender process, at vote this was not agreed. It was finally agreed that the council seek quotes via the NELC approved contractor list & the original companies asked to quote for the works; this being 8 companies approached. It was noted by Cllr Metcalf that the Council only requires 3 quotes as stated in Finance Regulations.

RESOLVED: Clerk to seek expressions of interest before the 17/9/24 for closed meeting at 7.30pm, with final quotes to be received by 25/9/24.

- **Christmas Tree Event**

All agreed that the Christmas Tree event proceed this year on 7th December at 5pm in the Church yard. Consideration given to leaflets if the newsletter is not due to go out.

- **Remembrance Sunday**

The Clerk advised that she had spoken to Laceby RBL and was now putting everything together for Remembrance Sunday. Cllr Schofield advised that the branch would need a Chair to ensure it was able to continue. Agreed to continue with plans, and noted we would need volunteers to assist with the road closures.

13386 Stanford Centre

Cllr Metcalf advised that both the Centre and the Library were really busy with bookings, and that both are used on evenings and weekends.

13387 Correspondence

- **ERNLLCA AGM** - As no one was available to attend, the Clerk will send apologies.
- Cllr Childs explained he had received an email querying an overgrown property; it was advised that this should be reported to NELC.

13388 Information Exchange

- **Laceby Allotment Association (Cllr Barford)**
Cllr Barford was not present at tonight's meeting, the Clerk shared the information Cllr Barford had given. The Clerk explained that whilst happy to help, there was no capacity to take on additional work. Cllr Metcalf proposed that the Clerk assist the LAA by invoicing, collecting and paying the insurance monies only, seconded by Cllr Schofield and agreed by all.
- Cllr Turner explained that the hedges belonging to the Rookery were growing over the footpath and needed cutting back. The hedges between Little Laceby and Morrison's were also overgrowing the footpath, the Clerk advised this had been reported on multiple occasions to NELC.
- Cllr Schofield asked about the dog poo signs; the Clerk advised this had been requested via NELC.

There were no other items raised.

13389 Exclusion of Press and Public

RESOLVED: The exemption of the press and public for the remainder of the meeting under the Public Bodies Admissions to Meetings Act 1960, Section 1(2) on the grounds that the discussion of the following business is likely to disclose confidential information.

The Chair closed the meeting at 8.45pm.

Signed:

Chair

Dated: