

**Minutes of Laceby Village Council Finance and Planning Meeting  
Held at the Stanford Centre, Cooper Lane, Laceby on Tuesday 2<sup>nd</sup> July 2024 at 7.30pm**

- 13345 Present:** Chair – Cllr R Childs  
Cllr S Greenbeck, Cllr R Barford, Cllr P Schofield, Cllr D Johnson, Cllr P Page,  
Cllr B Metcalf, Cllr R James, Cllr M Hall
- In Attendance:** Nicola Ashton – Clerk & RFO  
7 members of public
- Apologies:** Cllr S Turner, Ward Cllr H Hudson

Cllr Childs opened the meeting, welcomed all present, and the statement regarding the Recording of Meetings was read out.

Apologies were received and accepted.

**13346 Minutes from the 4<sup>th</sup> June 2024**

The minutes from the Finance and Planning Meeting on the 4<sup>th</sup> June 2024 were proposed by Cllr Hall and seconded by Cllr Greenbeck as a true record, and agreed by all Councillors present.

**RESOLVED: That the minutes be approved as a true and accurate record of events.**

**13347 Declaration of Interests & Dispensations**

**a. Dispensations**

No Dispensations recorded.

**b. Declarations of Interest**

Cllr's Barford, Hall and Childs declared interest in Laceby Community Collective for items on agenda under Finance.

**13348 Public Forum**

*Members of the public may make representations, answer questions, and give evidence at a meeting to which they are entitled to attend in respect of the items on the agenda. The time designated for public participation will not exceed 15 minutes in total, and 3 minutes per person. As per standing orders 3e and 3f.*

- Member of the public advised they were present for the Grimsby Road item on the agenda, but did not have anything to discuss.
- Member of the public advised that after discussion with NELC, they have approved the resident to cut the trees and hedges that abut their property and resident asked if LVC had any objections. No objections were raised.

No further queries were raised and the public forum closed at 19.35.

**13349 Matters Arising**

• **Grimsby Road Petition Update**

Cllr Childs provided an update on the Grimsby Road Petition meeting that he had attended on the 17<sup>th</sup> June 2024 explaining that the NELC report advised nothing should be done and to review in 12 months. Cllr Childs advised that all residents should continue to report any concerns, near misses, incidents, and poor driving directly to NELC and escalate to the PCSO.

• **Bus Service Update**

The NELC officer responsible for the bus service had advised he had been aware of the punctuality issues and already had meetings arranged with both the 53 and 250 bus routes and that he would update on the outcomes.

- **Butt Lane Footpath**

NELC have advised that a contractor has been appointed to construct the footpath between the Butt Lane Playing Fields and Bishops Grange. This work is hopeful to begin in August, however, it will mean a full road closure for the works.

### 13350 Police Matters

The Police newsletter was received for August, and details shared with those present (available on LVC website). Cllr Childs reminded everyone that all crime should be reported via 101 for non-urgent and 999 for urgent incidents.

There were no further concerns to be raised directly with the policing team.

### 13351 Ward Councillors Report

No Ward Councillors in attendance to provide report. It was noted that there was poor representation from one of the Wolds Councillors at the meetings.

**RESOLVED: Clerk to contact NELC Democracy**

### 13352 Planning Matters

**DM/1080/23/FUL – variation to conditions; Land adjacent to St Lawrence Church.**

No objections were raised by Councillors.

**DM/0150/24/FUL – siting of solar panels on agricultural land; Manor Golf Course.**

No objections were raised by Councillors.

### 13353 Finance Matters

To approve payment of accounts to 2<sup>nd</sup> July 2024.

Wages x 3 members of staff - Month 4	£xxxx
HMRC – Tax and NI - Month 4	£382.05
NEST Pension – Month 4	£60.25
Cemetery Waste removal	£55.89
Clerk Telephone/Broadband	£24.95
Clerk Petty Cash	£23.18
Groundskeeper Petty Cash	£50.03
Hedge Cutting at St Francis play area and the Church	£450.00
Defib pads	£136.74
Church Grounds Maintenance	£500.00
Internal Audit	£350.00
Structural Engineer costs	£500.00
Allotment Rent	£444.50
Playground repairs	£126.55
H&S – PPE	£31.50
Structural Engineer	£1,400.00
LCC Summer Social Funding (invoices paid)	£2,323.80

**RESOLVED: All payments approved; proposed by Cllr Page, seconded by Cllr Greenbeck and all agreed.**

### Policies reviewed

The following policies were presented for consideration:

- Cemetery Regulations – proposed Cllr Barford, seconded Cllr Hall

- Model Financial Regulations – proposed Cllr Hall, seconded Cllr Page

**RESOLVED: Policies accepted and approved.**

#### **Cemetery Fees 2024/25**

Cemetery fees were considered in line with NELC fees. Cllr Metcalf advised that the Parishioner Fees remain as current, this was seconded by Cllr Greenbeck and agreed by all present.

Cllr James suggested that the Non-Parishioner Fees should be 10% higher than NELC fees, this was seconded by Cllr Greenbeck and agreed by all present.

**RESOLVED: Cemetery Fees agreed for 2024/25.**

#### **LVC Reserves held by NELC**

NELC will no longer hold the Councils reserves within the current instant access agreement. Consideration given to other accounts as money will need to be transferred before 6<sup>th</sup> September. Cllr Metcalf proposed the Council look at 35-day access, seconded by Cllr Page and agreed by all present.

**RESOLVED: Clerk to speak to Bank and arrange for new account.**

#### **13354 St Francis Grove Matters**

Cllr Johnson advised that he had inspected the play area and advised that he had repaired the little car with new steering and dashboard.

Resident requested the spinner on the climbing frame be repaired. This is not repairable due to H&S concerns & has been removed from the suppliers catalogue so cannot be repaired. Agreed to leave in situ as currently does not pose any risks.

#### **Quotes for Works**

Quotes were received for both the repair and replacement of the soft play surface.

**RESOLVED: Quote accepted for repair to play surface and contractor approved for works.**

#### **13355 Church and Cemetery Matters**

##### **Cemetery**

Correspondence shared regarding letters to go to those holding the EROB for plots at the cemetery to remove items which impact on H&S and breach Cemetery Regulations.

The plots with the trees and bushes, where we have no contact details for the EROB holders, will be cut down / pruned.

**RESOLVED: Clerk to send correspondence and speak to groundskeeper.**

Cllr Schofield advised that the groundskeeper required a skip for the summer works.

**RESOLVED: Cllr Schofield to arrange skip.**

##### **Church**

- **Church Clock Lights**

Cllr Greenbeck advised that the electricians would not touch the works as the lights are not accessible. However, DS had advised he was prepared to remove the lights and work with the electrician. Cllr Greenbeck to get a quote for works on that premise.

**RESOLVED: Cllr Greenbeck to obtain quote for next meeting.**

#### **13356 Stanford Centre**

Cllr Metcalf advised there was nothing to report this month.

**13357 Correspondence**

- Email from St Margaret’s Church Warden thanking the Village Council for ensuring the hedge was cut before the Summer Fete.
- Email received from resident regarding road safety along Butt Lane and Cooper Lane. This has been escalated this to NELC and PCSO.

**RESOLVED: Clerk to respond to NELC response with concerns raised at meeting.**

- Request received from resident regarding additional plot at the allotments, and payment of fees.

**RESOLVED: Request rejected; Clerk to advise resident.**

**13358 Information Exchange**

Cllr Metcalf advised that the hedges on Grimsby Road/Field Close corner are in need of cutting back as they are affecting access to properties.

**RESOLVED: Clerk to speak to LHP.**

Cllr Hall advised that the Laceby Community Collective Summer Social would be on the 20<sup>th</sup> July, and it would be great to see the Council there. Clerk to display the A4 poster on the noticeboard.

Cllr Barford requested the PROW (public right of way) between Butt Lane and Aircrobs be added to the next agenda with an update from NELC.

**RESOLVED: To add PROW to next agenda.**

Cllr Barford raised concern regarding allotment plot in breach of tenancy agreement.

**RESOLVED: Clerk to speak to plot holders.**

Cllr Childs advised that the footpath on Blyth Way was in a poor state and needed sorting out before the builders left the site.

**RESOLVED: Clerk to report to NELC.**

There were no other items raised.

**13359 Exclusion of Press and Public**

**RESOLVED: The exemption of the press and public for the remainder of the meeting under the Public Bodies Admissions to Meetings Act 1960, Section 1(2) on the grounds that the discussion of the following business is likely to disclose confidential information.**

**The Chair closed the meeting at 8.25pm.**

Signed: .....

**Chair**

Dated: .....