

Minutes of Laceby Parish Council Finance and Planning Meeting
Held at the Stanford Centre, Cooper Lane, Laceby on Tuesday 7th February 2023 at 7.30pm

- 13032 Present:** Chair – Cllr B Metcalf
Cllr D Johnson, Cllr S Turner, Cllr Barford, Cllr James, Cllr Schofield, Cllr Greenbeck, Ward Cllr Hasthorpe,
- Also present:** Clerk – Nicola Ashton
2 members of public, and PCSO Dove
- Apologies:** Ward Cllr Hudson

Cllr Metcalf opened the meeting, welcoming everyone to the meeting. Apologies were presented and accepted.

13033 Minutes from the 3rd January 2023

Minutes from the Finance and Planning Meeting on the 3rd January 2023 were put forwards for approval. Minutes were proposed by Cllr Turner and seconded by Cllr Hasthorpe, Cllr Metcalf ensured all Councillors were in agreement that the minutes were an accurate record of events and, with a show of full hands, the minutes were approved.

13034 Declaration of Interests & Dispensations

Cllr Johnson and Cllr Barford advised that they had a declaration of interest in finance, Cllr Barford in regards to planning applications for the Butt Lane Pavilion. Cllr Hasthorpe requested the following statement be recorded.

"I am a member of North East Lincolnshire Borough Council's Planning Committee and I am present here in my role as Parish Councillor and not as member of North East Lincolnshire Council's Planning Committee. I am able to participate as the proposal before us does not substantially affect the well-being or financial standing of the Parish Council, and must make it clear that my views and vote are expressed on the limited information before me. I must reserve judgement and the independence to make up my own mind on each separate proposal, based on my overriding duty to the whole of North East Lincolnshire, not just to the people in the parish, as and when I hear all of the relevant information when it comes before me at Planning Committee.

I will not in any way commit myself as to how I or others may vote, or what may be said, when the proposal comes before Planning Committee. I will declare a personal interest in relation to my being a member of the Parish Council when the item is before Planning Committee."

The declarations of interest were accepted.

13035 Public Forum

Mr Daniel Snowden had requested to attend the meeting by the developers for the Field Head Road development, in regards to an adjoining field they were looking to develop. This being the field off Willow Close. He explained that this was an agricultural field and the plans were for 60 bungalows, houses similar to the current development. He advised there was not much ecology or bio diversity on the site, and they were looking to enhance the areas with meadow flowers / grass and hedgerows to improve this. The PROW (public right of way) will remain but have feeling of walking in countryside. HE added that there would be swales, ponds and ditches for surface water, and emergency access via Caistor Road, adjacent to the PROW.

Cllr Metcalf advised this was a lot of houses, with Cllr Schofield adding that the development cannot cope with the sewage as it is and this has been the case for many years. DS advised that the new development will go into Charles Avenue, and this one into Caistor Road. Cllr Schofield advised that all these connections still meet and connect into one pipe. DS advised that he would discuss with Anglian Water, but they had approved the current development.

Cllr's Metcalf, Barford, and Johnson advised that the infrastructure, including the roads, cannot cope with the amount of development happening, and that this will have a significant impact on residents. DS advised that the survey has identified the road is capable to take more houses – Cllr Metcalf stated that the surveyors didn't have to live there, and this was agreed by other Councillor's present. Discussion held regarding whether the Caistor Road emergency access could be the main route onto the development.

Cllr Barford queried what plans there were for recreation on site. DS advised that the Parish Council had been offered the opportunity to take on the play and recreation areas at Charles Avenue end, and had refused it. Cllr Metcalf stated that it wasn't refused, and the Parish Council did try but was unable to find a local contractor interested in the work. DS advised the Management Company would be responsible for the maintenance of both sites, and confirmed to the member of public present that it would be landscaped and managed.

It was queried as to how many houses would be 'affordable'? DS advised that 20% would be 'affordable', this being 12 of the 60 houses, and that they would be sold through a registered housing company. DS advised that the plans would be submitted soon for the Parish Council and residents to comment on.

13036 Matters Arising

- **Church Wall**

The plans are already in, and on tonight's agenda. Cllr Metcalf advised that a few residents had noticed that the wall was leaning more in recent weeks, and queried whether we need to get the engineer out asap to assess the danger / risk; Cllr Metcalf to contact engineer to request urgent survey.

Cllr Schofield questioned whether the parochial council would be coming to discuss the plans? Cllr Metcalf advised she had rung the diocese and been advised they will not be coming, but that they could arrange an emergency faculty meeting within 24 hours. Cllr Hasthorpe advised that the faculty meeting needed to be done as a priority.

Cllr Metcalf advised that the Church had asked if the path could be looked at to remove the steps and create disabled access (without the wooden ramp) at the same time the wall is being removed and reinstated? It was noted that the steps will likely need to be removed within the work, but would need to consider the gradient needed for disabled access. This can be discussed with the engineer.

- **Footpath Blyth Way**

Cllr Hasthorpe continues to work on this.

- **Parish Newsletter**

Cllr Metcalf advised that she had met with a lady interested in producing the newsletter for us, however, this is not something she would be able to produce as soon as April due to existing commitments, however she could have the first one ready for June. It will take 30-40 hours to set up initially, then less hours as it gets established. BM suggested what the reasonable hourly rate for this work would be, and discussed that the hours worked would be invoiced by the lady to the Parish Council. Cllr Hasthorpe proposed that we move forwards with this, and this was seconded by Cllr Schofield., all agreed with full show of hands.

13037 Police Matters

PCSO Dove was present this evening, explaining that there had been 40 crimes across the Wolds in January 2023, with the following occurring in Laceby - 1 x damage to car, 2 x assaults, 3 x harassment, 3 x malicious communication, 2 x ASB, 2 x public offences.

Cllr Barford questioned that with the expansion of the village, what will happen to policing? PCSO Dove advised that recruitment was ongoing, but that the numbers needed weren't being looked at realistically. There will likely be a skills gap as people near retirement, and whilst recruitment isn't a problem, and there is a really good positive culture in the local force, however retention is more of a challenge. He advised that if it was felt further policing was needed locally, that this should be communicated with the Police Crime Commissioner.

Cllr Hasthorpe advised it took a long time for a new recruit to be effective on the streets, with PCSO Dove suggesting from joining it was around 4 years for that knowledge and confidence to be developed, but the force is working smarter as a result.

13038 Ward Councillors Report

Cllr Hasthorpe advised that there was nothing to discuss this meeting, but would update on various items during the closed session.

13039 Planning Matters

DM/1088/22/FUL – Demolish existing rear extension and garage, erect single storey porch to front and single storey extension to side and rear including installation of flue; 18 Harneis Crescent, Laceby.

The application and plans were discussed, and it was noted that there were no objections raised.

Action Clerk to advise NELC Planning.

DM/1114/22/FUL – Alterations to external lighting; The Nags Head, Laceby.

The application and plans were discussed, and it was noted that the lights in the carpark will affect residents bordering the carpark on Cemetery Road, however they did not appear to not impact the neighbouring properties as much as they currently do; there were no objections raised.

Action Clerk to advise NELC Planning.

DM/1078/22/FUL – Demolish existing wall and remove hedge, erect new wall; St Margaret's Church, Laceby

This would not require a comment from the Parish Council.

DM/0014/23/FUL – Installation of new canopy to side following re roof pavilion, with various internal and external alterations; Sports Pavilion, Butt Lane, Laceby.

The application and plans were discussed. It was acknowledged by all present that it would be lovely to see the pavilion back in use and managed by the LCC (Laceby Community Collective). All agreed there were no objections to the plans, but concerns were raised about it being a wooden side canopy and the risk of this being vandalised or set on fire. It was agreed that the response be to approve the plans, but to request consideration regarding building materials be fire proof / not wood.

Action Clerk to advise NELC Planning.

DM/0012/23/FUL – Erect single storey rear extension with roof lantern, erect two storey side extension, alterations to windows and doors, alterations to balcony at rear, addition of roof light and various associated alterations; Ingoldby, Grimsby Road, Laceby.

The application and plans were discussed, and it was noted that there were no objections raised.

Action Clerk to advise NELC Planning.

Cllr Metcalf advised she had a query regarding signage on the old fusion salon for the new tenant. It was confirmed that they would need planning permission for the signage.

13040 Finance Matters

Payments for authorisation

The following items required approval for payment, all were Bacs payments:

Salaries x 3 members of staff for Feb 2023	£1108.20
HMRC – Salaries Feb 2023	£201.73
Pensions – Feb 2023	£56.22
Chairs Allowance – Jan 23	£20.00
Clerk Telephone	£16.54
Hunter Waste – invoice for Jan / Feb 2023	£52.85
Clerk Petty Cash	£37.29
Planning – maps re church wall	£29.40
Anglian Water – Cemetery	£9.38
Litter picker black sacks	£100.99
NELC – overpayment re cemetery rates	£174.64
B Barford - CCTV @ St Francis Grove	£62.72
D Johnson – Christmas lighting	£25.63
Stanford Centre Room Hire – Jan 2023	£10.50
Electrician re Stanford Centre	£425.00
Total	£2,331.09

Cllr Metcalf advised that the Stanford Centre outside lighting had been damaged by the bunting put up by the Parish Council. It was proposed by Cllr Hasthorpe that this be repaired at Parish Council cost and seconded by Cllr James, and a full show of hands confirmed all in agreement.

Cllr Greenbeck proposed the payments, and was seconded by Cllr James; all Councillors agreed the payments be authorised by a full show of hands.

The Clerk advised on the action that needed to be taken in regards to the safe custody items currently being held by the bank. Councillors aware that they need to attend the branch with ID before the items will be released.

13041 St Francis Grove Matters

Cllr Johnson explained that he continues to carry out the inspections on the play area equipment. For the first time in a long time, there was no damage, litter, graffiti, and that all equipment was in full working order.

Cllr Barford and Cllr Johnson confirmed the CCTV was now up along with signage as agreed.

We have received a quote for the hedge cutting, and it was noted that the laurel trees will need to be cut twice this year due to the growth (May and Sept), with the Church hedge being cut just the once. Quotes for work were agreed and Cllr Johnson will contact the contractor to confirm.

13042 Church and Cemetery Matters

Cllr Johnson updated everyone on the situation with the lighting on the tower, advising he had found a contractor who could do the work without scaffold, however, it will be difficult to quote on the work until the current lights have been taken down.

Cllr Turner advised that the clock was currently 8 mins fast. Cllr Johnson advised that the clock was not working as it should and he had contacted the Hills, who will come and look at the clock and service it at the same time as this is due in Spring.

13043 Stanford Centre

Cllr Metcalf advised that the external lights had now been repaired, however, now had problems with inside lights. It was the Centres plan to get a quote to replace the lights in the centre with LED lights, and then apply for some solar funding.

Cllr Metcalf advised that the library was busier on a Tuesday and Thursday afternoon, with the centre now a 'warm space'.

The hall will be getting another heater, and the existing heaters have had the fans turned down due to the noise.

The next concern is the roof and leaks, this is impacted by the down pipes being internal causing further leak issues.

13044 Allotments

The Clerk requested that the fees for 2023/24 be discussed; current fees are £52 for a standard plot. Following discussion, all agreed that the fees should remain at £52.

The Clerk advised that there was a tap not working at the bottom of Val Bullock Way; Cllr Barford advised he would take a look at the tap and advise of any action required.

13045 Laceby Community Collective

Cllr Barford advised that the LCC was still waiting on a lease, and as yet had not heard anything from NELC or their solicitors. The paperwork had been submitted last August, however, they have only just recently been told it was in the wrong format. The LCC were conscious of the time constraints on the funding they have been awarded, and were trying to get things sorted asap.

Cllr Barford advised that the LCC would like to hold a summer fete every year. This would be managed and organised by the collective & their volunteers, but would like support from the Wold councillors and the Parish Council. All confirmed that this would be supported by the Parish and Wold Councillors. Cllr Metcalf advised that the Parish Council were able to allocate funds for the benefit of the village and its residents.

Cllr Barford advised that due to the planned building works, the LCC would not be able to commit to organising an event for the King's Coronation in May.

Cllr Metcalf suggested that the message go out to villagers to have street parties, and how they register this with NELC. It was agreed that the Parish Council look at flags and bunting for the flag poles and entrances.

Cllr Johnson proposed a coronation bench be sited in the village to mark the coronation. Cllr Metcalf seconded this, but suggested that we have two benches. This was agreed by all with a full show of hands.

13046 Correspondence

Parking on Grimsby Road – to be discussed in private closed session.

The Clerk has received an email from a resident who is concerned about the amount of rubbish sitting around the village in particular the field next to the newly built estate, and the estate, Hawerby Road, Grimsby Road near the BMW garage and Cooper Lane. They ask if the Litter Picker can be deployed to these areas.

Cllr Metcalf suggested that we could see if the Litter Picker would work some additional hours to target these areas. Cllr Metcalf also suggested we look to do a Spring litter pick. Cllr Hasthorpe noted the areas down to see if he could action something from his end.

13047 Information Exchange and AOB

- Emergency Response Plan

The Clerk is putting this together and has contacted various organisations across the village for information. At this present moment the only responses are Stanford School, Temperance Hall, and the LCC. Once this is all put together, this will be circulated for corrections and additions.

- Community Engagement Statement

This is something that is required for the Quality Award we are working towards. It is a brief statement about how we engage with the residents and businesses in the Parish and how we will ensure information is communicated and received. All acknowledged happy with statement.

- Information Exchange

Cllr Johnson advised that Mr Dave Marshall, former Chairman and Parish Councillor had passed away on the 30th January 2023. Cllr Metcalf proposed that flowers be sent to Yvonne and family with condolences on behalf of the residents of Laceby.

Cllr Metcalf advised that a resident had contacted NELC regarding dangerous trees on Victoria Park, but NELC had advised they were not responsible for the park. Cllr Hasthorpe advised he would confirm with NELC that this was their responsibility.

There were no other issues raised.

The Chair confirmed the next meeting dates as:

- Full Council & Planning Meeting – Tuesday 7th March 2023 at 7.30pm
- Full Council & Planning Meeting – Tuesday 4th April 2023 at 7.30pm
- Full Council & Planning Meeting – Tuesday 2nd May 2023 at 7.30pm

The Chair closed the meeting at 8.50pm.

Signed:

Chair

Dated: