

**Minutes of Laceby Parish Council Finance and Planning Meeting
Held at the Stanford Centre, Cooper Lane, Laceby on Tuesday 2nd May 2023 at 8.00pm**

13106 Present: Chair – Cllr D Hasthorpe
Cllr B Metcalf, Cllr D Johnson, Cllr S Turner, Cllr Barford, Cllr James, Cllr Greenbeck, Cllr Schofield

Also present: Clerk – Nicola Ashton
4 members of public

Apologies: None

Cllr Hasthorpe opened the meeting, welcoming everyone to the meeting.

13107 Minutes from the 4th April 2023

Minutes from the Finance and Planning Meeting on the 4th April 2023 were put forwards for approval. Cllr Barford advised of a spelling error on Page 1. The minutes were proposed by Cllr Turner and seconded by Cllr Greenbeck, Cllr Metcalf ensured all Councillors agreed that the minutes were an accurate record of events and, with a show of full hands, the minutes were approved.

13108 Declaration of Interests & Dispensations

Cllr Johnson declared a personal interest in finance (reimbursement), and Cllr Schofield for a personal interest in planning (19 Cooper Lane). Cllr Hasthorpe requested the following statement be recorded.

"I am a member of North East Lincolnshire Borough Council's Planning Committee and I am present here in my role as Parish Councillor and not as member of North East Lincolnshire Council's Planning Committee. I am able to participate as the proposal before us does not substantially affect the well-being or financial standing of the Parish Council, and must make it clear that my views and vote are expressed on the limited information before me. I must reserve judgement and the independence to make up my own mind on each separate proposal, based on my overriding duty to the whole of North East Lincolnshire, not just to the people in the parish, as and when I hear all the relevant information when it comes before me at Planning Committee.

I will not in any way commit myself as to how I or others may vote, or what may be said, when the proposal comes before Planning Committee. I will declare a personal interest in relation to my being a member of the Parish Council when the item is before Planning Committee."

The declarations of interest were accepted.

13109 Public Forum

Cllr Hasthorpe opened the public forum.

Questions raised by Member of the Public A:

- The presentation from the developers was not noted on the agenda as additional houses to give the public opportunity to attend, however the minutes indicated that the Council were aware this was a new planning application. Cllr Metcalf advised that when the request came to attend the meeting by the developer (agenda), we were not aware this was for an additional 60 houses. It was not until the meeting that this was made clear by the developer.
- The minutes of that meeting were not made available until after they had been approved at the next meeting, why do the minutes not come out earlier for transparency? The ICO advise it is good practice that (draft) minutes are published as reasonably soon after the meeting. Cllr Hasthorpe advised that minutes are not minutes until they are ratified, and the Council choose not to release them until they have been ratified.

- The agendas need more detail and the associated papers need to be released with '3 clear days', and this is not always the case. Cllr Hasthorpe advised that as Chair he will look to improve processes where needed.
- The Council are having problems putting a newsletter together, have you thought about doing something similar to the booklet produced in 2011, which is useful and informative, rather than putting out a newsletter which is out of date when it comes out? It was noted by Councillors that the document shown to them also outdated quickly and would be expensive to produce.

Member of Public B asked the Parish Council if it felt that the replacement of the Church Wall was in the best interest of the parish, or whether it would be better to repair – would this be more financially viable? Is it structurally sound? Cllr Metcalf advised that the Structural Engineer will provide us with the required information regarding the structure. Cllr Hasthorpe advised that in no way will money be spent unnecessarily, however the Parish Council are responsible to maintain the Church grounds and the Wall. We are very grateful to Mr Cross for putting the plans together, which has saved money. The Parish Council will ensure value for money in the decisions made.

As there were no further questions, the public forum was closed.

13110 Matters Arising

- **Church Wall**
Cllr Metcalf advised no further updates at this time.
- **Footpath Blyth Way**
Cllr Hasthorpe advised that the footpath will be going ahead, but they are currently working through legal processes, and maintenance and drainage queries that have been raised.
- **Parish Newsletter**
Cllr Metcalf advised that Finn (present tonight) might be in a position to help with this. Cllr Hasthorpe advised that he will catch up with Finn at the end, and advised that the aim of the newsletter is to ensure it pays for itself.
- **CCTV**
Cllr Metcalf advised we are waiting for NELC to advise re the cost of CCTV for the square, cemetery, entrances and parks.

13111 Police Matters

The Wolds Police Newsletter was shared and it was noted that there had been 37 crimes reported across the Wolds, with 7 reported in Laceby to include burglary, assault, malicious communications, ASB, and public order incidents.

13112 Ward Councillors Report

Cllr Hasthorpe advised that due to the elections and Purdah, there is nothing to update tonight, however will update next month.

13113 Planning Matters

- **DM/0368/23/FUL – erect single storey rear extension with associated works; 19 Cooper Lane, Laceby**

The application and plans were discussed, Cllr Hasthorpe asked if there were any objections, Cllr Schofield abstained from vote, however full agreement that there are no objections.

Action Clerk to advise NELC Planning.

- **DM/0308/23/FUL – erect single storey rear extension to include roof garden above with the installation of external staircase; The Lodge Annexe, Cottagers Plot, Laceby**

The application and plans were discussed, Cllr Hasthorpe asked if there were any objections, all Councillors in full agreement that there are no objections.

Action Clerk to advise NELC Planning.

Cllr Hasthorpe advised that NELC had made an application to Grimsby Magistrates Court in regards to the stopping order – land to the rear of 75 Caistor Road, Laceby. Cllr Metcalf confirmed this was just the rear of the area and did not affect the lane.

13114 Finance Matters

Payments for authorisation

The following items required approval for payment, all were Bacs payments:

Salaries x 3 members of staff for May 2023	£1,714.62
HMRC – Salaries May 2023	£343.73
Pensions – May 2023	£56.22
Hunter Waste – invoice for April /May 2023	£52.22
Printing re Church Wall Plans	£35.99
ICCM Membership	£95.00
Burdens – Service & repair of Cemetery Mowers	£262.48
CPRE Membership	£45.00
Anglian Water – Cemetery	£8.65
Reimbursement for Flags (Cllr Johnson)	£59.95
Clerk Petty Cash	£16.49
Total Payments	£2,690.35

Cllr Greenbeck proposed the payments, and this was seconded by Cllr Turner; all Councillors agreed the payments be authorised.

Insurance Renewal

Cllr Hasthorpe advised that the insurance was due for renewal, with the cost for the year being £2226.48, however, we can sign up to a 3-year discounted premium of £2020.96. Cllr Metcalf proposed that the 3-year discounted premium be accepted. This was seconded by Cllr Greenbeck.

13115 St Francis Grove Matters

Cllr Johnson explained that the CCTV was working with less vandalism and graffiti, advising that the neighbour had also said there was a lot less trouble there now.

13116 Church and Cemetery Matters

Nothing identified for discussion.

13117 Stanford Centre

Cllr Metcalf advised the Stanford Centre report for the APM had covered this.

13118 Allotments

The Clerk advised that the two allotments were now vacated, however there was a lot of rubbish left on the plot. All agreed to get a builders skip delivered asap, Cllr Schofield to arrange.

13119 Laceby Community Collective

Cllr Barford advised this had been covered in the APM meeting.

13120 Correspondence

- Resident email regarding Grimsby Road parking and proposals. Cllr Hasthorpe advised Clerk respond to resident to explain the work has been approved, the consultation complete and initially double yellows will go around Spring Lane entrance and 10m either side on Grimsby Road creating a break for traffic to pull into. Currently waiting for approval for a time restriction parking along Grimsby Road.
- Resident email regarding motorcycles cutting through from Hawerby Road to Gibraltar Lane. Cllr Hasthorpe advised that the Clerk contact NELC highways department, and that horse gates had worked well at Bradley and Barnoldby. Clerk to advise resident of action taken.
- Member of Public A had sent email over regarding website; Member of Public A advised that the website was boring and uninspiring, and that if you look at Waltham it is wonderful. Cllr Hasthorpe advised that most Parish Council websites were boring, but they met standards. Cllr Hasthorpe added that Waltham paid a lot of money for their website, and Laceby Parish Council will review the website in due course.

13121 Information Exchange and AOB

- Cllr Barford advised that at the District Committee there had been a presentation on PROW’s (public rights of way), and Cllr Barford had asked for a timeframe for a PROW to be approved. MC advised that they look to complete applications for PROW’s within 3 years, so Cllr Barford asked why ours was 5 years and still no progress.
- Cllr Barford also advised that he had spoken to Allison Homes to consider a Coronation Bench. They had suggested in the corner near the PROW (from Gibraltar Lane). Cllr Johnson suggested on the corner near the roundabout be considered. Cllr Hasthorpe requested it be placed on the next agenda for discussion.
- Cllr James advised she had a resident query re the parking on Grimsby Road, however this has been clarified earlier. Cllr Hasthorpe advised that plans had to consider both sides of the Road, and that we must be aware that the parking issues will not be cured, but will likely move to other areas.
- Cllr Turner advised that the timetables for the bus shelter were the next thing to be completed, and that NELC were waiting on an electrician.

There were no other issues raised.

The Chair confirmed the next meeting dates as:

- Full Council & Planning Meeting – Tuesday 6th June 2023 at 7.30pm
- Full Council & Planning Meeting – Tuesday 4th July 2023 at 7.30pm
- Full Council & Planning Meeting – Tuesday 1st August 2023 at 7.30pm

The Chair closed the meeting at 8.25pm.

Signed:

Chair

Dated: