

Minutes of Laceby Parish Council Finance and Planning Meeting
Held at the Stanford Centre, Cooper Lane, Laceby on Tuesday 6th December 2022 at 7.30pm

- 13000 Present:** Chair – Cllr B Metcalf
Cllr S Greenbeck, Cllr D Johnson, Cllr S Turner, Cllr Barford, Cllr James, Cllr Schofield,
- Also present:** Clerk – Nicola Ashton
0 members of public
- Apologies:** Ward Cllr Hasthorpe, Ward Cllr Hudson

Cllr Metcalf opened the meeting, welcoming everyone to the meeting. Apologies were presented and accepted.

13001 Minutes from the 1st November 2022

Minutes from the Finance and Planning Meeting on the 1st November 2022 were put forwards for approval. Minutes were proposed by Cllr Schofield and seconded by Cllr Barford, Cllr Metcalf ensured all Councillors were in agreement that the minutes were an accurate record of events and, with a show of full hands, the minutes were approved.

13002 Declaration of Interests & Dispensations

Cllr Metcalf advised that she had a declaration of interest in finance. The declarations of interest were accepted.

13003 Public Forum

No public present.

13004 Matters Arising

- **Church Wall** – Cllr Metcalf advised that she had taken the plans for the Church Wall to the Parochial Church Council (PCC) at Laceby the previous week, and had shared the plans and discussed them. The PCC were quite happy. Cllr Metcalf has also spoken to the Pastoral Secretary and has sent them a copy of the plans in an email. The Pastoral Secretary has advised that the plans will not be considered until February. The Clerk confirmed that she now had the planning application paperwork and was intending on sending the application off in next couple of days. Cllr Metcalf advised that any fees need to be invoiced by NELC to LPC. Cllr Johnson advised that the Parish Council could apply for funding from the Solar Fund in April and October to support the costs of the wall being replaced.
- **Footpath Blyth Way** – The Clerk advised that Cllr Hasthorpe was dealing with this, and had an updated. To be discussed next meeting.

13005 Police Matters

The Wolds Police Newsletter was shared and it was noted that there had been a number of crimes reported in Laceby including theft, assault, public order offences, harassment, malicious communication and ASB.

Cllr Metcalf advised there had been further instances of graffiti at St Francis Grove play equipment and that this had again been logged with the Police, Cllr Barford raised where we were with the CCTV; Cllr Metcalf explained she was still waiting for Cllr Shepherd to come back to her. Cllr Barford explained he was currently liaising with the NELC Security Manager for the LCC (Laceby Community Collective), and that he was happy to see if he could get this moving. Cllr Metcalf confirmed that with CCTV we would be able to identify the culprits and provide the images to the police.

Cllr James queried the malicious communication and discussed this was likely via social media.

There were no requests for information to be sent to the named officers for the ward.

13006 Ward Councillors Report

No Ward Councillors present tonight.

13007 Planning Matters

DM/0909/22/FUL – variation to conditions 2 (approved plans), 7 (landscaping), 9 (lighting), 10 (drainage), 13 (ecology) to allow for revised design and layout of the lodges and information supplied to address conditions 3 (materials), 6 (road signage), 9 (bridle way), 11 (foul water), 14 (construction management plan), and 15 (EV charging) following DM/0076/20/FUL; Land adjacent The Willows, Barton Street, Laceby.

Cllr Metcalf asked if anyone wanted to raise any queries with regards to this planning application. It was again noted by Cllr James that it would be helpful if planning told you what the changes were when sending variations over. When you are trying to look at multiple plans and images online, it can be very difficult to see the impact. The Clerk will again advise NELC that they need to provide more detail. There were no objections raised.

Action Clerk to advise NELC Planning.

DM/1028/22/FUL – demolish existing single garage, erect single storey double garage and lay concrete hardstanding to front of property; 47 Caistor Road, Laceby.

The application and plans were discussed, and it was noted that other properties had done similar projects along that section of the road. There were no objections raised.

Action Clerk to advise NELC Planning.

Proposed diversion of PROW 116 Aylesby

It was noted that this diversion now took the PROW around the field rather than across the centre of the field. NELC had advised the reason for this was to avoid an area of wet land impassable in the winter months, better maintenance of the public footpath and also better monitoring of poachers, fly tippers, drug dealers and misuse of the path. There were no objections recorded.

Action Clerk to advise NELC Planning.

Pre application consultation = CO2 pipeline between Theddlethorpe and Immingham

It was noted that from the information this did not impact Laceby and at this pre-application consultation stage there were no objections.

13008 Finance Matters

Payments for authorisation

The following items required approval for payment, all were Bacs payments:

Salaries x 3 members of staff for Dec 2022	£1647.80
HMRC – Salaries Dec 2022	£341.26
Pensions – Dec 2022	£58.07
Chairs Allowance – Nov 22	£20.00
Clerk Telephone	£19.54
Hunter Waste – invoice for Oct/Nov 2022	£47.47
Hunter Waste – invoice for Nov/Dec 2022	£50.54

Clerk Petty Cash	£32.81
Groundskeeper Petty Cash	£28.01
Internal Audit Invoice	£375.00
Christmas Tree Event – candles	£35.98
Anglian Water – Cemetery	£25.95
Anglian Water – Allotments	£608.97
Stanford Centre Room Hire	£10.50
Website hosting	£204.00
Christmas Tree – Church	£107.00
Printer Ink and Paper purchased for Church Wall plans	£26.33
B Metcalf – Christmas Tree Event refreshments	£61.28
Total	£3,700.51

Cllr Greenbeck proposed the payments, and was seconded by Cllr Johnson; all Councillors agreed the payments be authorised by a full show of hands. The Clerk advised of the current financial position for as at 30th November 2022.

Revised Standing Orders

The Clerk advised that the new Standing Orders had been circulated by NALC, and that they had been updated to reflect LPC processes. The Clerk explained the changes should be approved by LPC – copies had been shared with Councillors. There was no feedback, and it was agreed that the new Standing Orders be adopted by LPC with full show of hands. The Clerk advised that if anyone wanted a hard copy to let her know.

Reserves for St Francis Grove

The Clerk advised that when the invoice for the works and equipment at St Francis Grove comes in, there will not be sufficient funds in the current account to cover the cost of this and the invoices for the remainder of the year. Having spoken to NELC, we can access the reserves with 7 days' notice, and had allocated monies for this work. Cllr Metcalf proposed that we look to release one of the reserve accounts, this was seconded by Cllr Turner, and full show of hands. The Clerk will look at the paperwork when the invoice comes through.

Budget Plan

The Clerk advised that she had done some preparation work with regards to the budget for 2023/24, as we have to submit the request for precept by mid-January. The first column details the final figures for 2021/22, the second column the predicted figures for 2022/23, and the final column a proposed budget for 2023/24. The Clerk asked all Councillors to look at the draft document and asked for discussion and agreement for the budget and precept at next meeting. All agreed. It was noted that a further budget meeting could be convened if necessary.

NJC Pay Award

The Clerk advised that there had been an NJC pay award agreement for 2022/23 pay offer. This meant that the Clerk's pay will increase. The Clerk left the room for the discussion.

On return, Cllr Metcalf confirmed the pay award to be processed re the NJC agreement.

13009 St Francis Grove Matters

Cllr Metcalf advised that the new play equipment – slide and roundabout was now competed and looked fab – apart from the graffiti.

Cllr Metcalf advised that she had also spoken with PCSO Dove. Cllr Metcalf and Cllr Johnson have been trying to clean the graffiti off and have ordered some industrial strength cleaner. It was noted what a shame it was that this was happening, especially with the investment in the new equipment. Cllr Metcalf explained that the graffiti was ingrained into the surface and was difficult to clean, but that they would persevere with scrubbing it. Cllr Johnson suggested we consider Jettaway to come and try with their specialist equipment. Cllr Barford confirmed he would get onto the CCTV straight away.

13010 Church and Cemetery Matters

Remembrance Sunday

The event went well, and Cllr Metcalf thanked the volunteer marshals and the first aid cover. Cllr Barford noted that it would be helpful to have signage at Haverby Road, before you got to New Chapel Lane, because that way cars could turn around and go out via Aylesby. Cllr Metcalf advised that the bollards had just been dropped and they had had to be moved by volunteers to get them in the right place. The Clerk will feed this back to NELC regarding the bollards being dropped, and will ask for 2 x metal signs that can be put out the week before to notify residents that the road will be closed for Remembrance Sunday.

Christmas Event

Cllr Metcalf explained that the weather went against the event with torrential rain starting late afternoon. In the end the lights had been turned on, but the carols had been sung inside the Church. There were 67 people who came to the event, and it was really good to see everyone of all ages there. There were a lot of young children and those who hadn't been to previous Christmas Tree event.

Cemetery Regulations

The Clerk advised that as explained last month the Cemetery Regulations had been revised following a training session she had attended. The regulations now included the legislation which applies to burials and cremations, further clarity around EROB, requirement for memorials to be fixed to BS8415 and by a fixer who has public liability insurance. The Clerk explained that she had reintroduced the EROB as it was very difficult trying to sort out previous sold plots with no records and missing paperwork. The Regulations were approved by Councillors.

13011 Stanford Centre

Cllr Metcalf advised that the Christmas Fair had taken place on the 20th November, and with the money from the stalls, tea & coffee sales and the things the Stanford Group were selling, they raised £282. Cllr Metcalf said that the event had been a success.

It was noted that Loyd was previously the nominated representative for the Stanford Group along with Cllr Metcalf., and asked if anyone was interested in taking over from Loyd. Cllr Johnson offered to take this role on, this was agreed by all present.

13012 Allotments

The Clerk confirmed that all birds were housed following advice from NELC and in response to the avian flu situation. This will remain in place until further notice.

There is one plot to let, however, at present, those who have been contacted have declined. The Clerk suggested we just hold this plot until the Spring, then try again with the waiting list. All agreed.

13013 Laceby Community Collective

Cllr Barford explained that the LCC had held a Christmas Market on Saturday – and it had rained of course. Despite this, the event was attended by a couple of hundred people.

The LCC are hoping to hold a Summer Fete, however, Cllr Barford advised that they wouldn't want to interfere with the Church Garden Party, so further thought and discussion was needed.

Cllr Barford advised that the LCC were still waiting for the lease, and that the problems sat with the solicitors for NELC.

13014 Correspondence

Cllr Metcalf shared the letter from Martin Vickers regarding the constituency borders, with Grimsby and Cleethorpes joining together, and the Wolds, joining with Brigg and Immingham. It was agreed that the name 'South Humberside' suggested by the boundary commission was not appropriate. It was felt that 'North Lincolnshire' proposed by Martin was also not appropriate. It was suggested by LPC, that perhaps Northern Lincolnshire and Wolds may be more appropriate.

It was noted that an email from NELC regarding a Community Governance Review of Parish Councils in NE Lincolnshire had been received. The Clerk to share this with all Councillors

13015 Information Exchange and AOB

Cllr Metcalf advised that she had received an email from Jenny Chambers regarding the naming of the roads on the new estate. The Local History Group would like to put forward some names for them. Cllr Metcalf suggested we contacted NELC to get information on how we do this.

Cllr Turner raised issue with the bus stop; with the bad weather many residents were getting soaked waiting for buses – especially as buses have been late recently. Cllr Johnson advised he had given a lift to 3 people stood at the bus stop in the rain the other day. Cllr Turner advised that she had contacted NELC to be advised that they were liaising with the Clerk. The Clerk advised that it was planned for installation w/c 31/10/22, however, whatever hit & knocked over the communication tower at the bus stop stopped that happening. There had then been a further problem which now meant installation in 2023. Clerk advised she will contact NELC.

Cllr Barford explained that he has been doing some work on the Parish Newsletter, and has contacted various people to gather information. He advised that if it was ok, he would continue to look into this. Cllr Metcalf thanked Cllr Barford and all agreed happy for Cllr Barford to continue to look into the newsletter.

There were no other issues raised.

The Chair confirmed the next meeting dates as:

- Full Council & Planning Meeting – Tuesday 3rd January 2023 at 7.30pm
- Full Council & Planning Meeting – Tuesday 7th February 2022 at 7.30pm
- Full Council & Planning Meeting – Tuesday 7th March 2023 at 7.30pm

The Chair closed the meeting at 8.30pm.

Signed:

Chair

Dated: