

Minutes of Laceby Parish Council Finance and Planning Meeting
Held at the Stanford Centre, Cooper Lane, Laceby on Tuesday 5th April 2022 at 7.30pm

- 12855 Present:** Chair – Cllr B Metcalf
Cllr S Greenbeck, Cllr D Johnson, Cllr P Schofield, Cllr S Turner, Cllr R James
Cllr R Barford, Cllr Emerson, Ward Cllr Hasthorpe, Ward Cllr Hudson
- Also present:** Clerk – Nicola Ashton
1 members of public
- Apologies:** Cllr J Dixon

Cllr Metcalf opened the meeting, welcoming everyone to the meeting. Apologies were presented and accepted.

12856 Minutes from the 1st March 2022

Minutes from the Finance and Planning Meeting on the 1st March 2022 were put forwards for approval. Minutes were proposed by Cllr Hasthorpe and seconded by Cllr James; Cllr Metcalf ensured all Councillors were in agreement that the minutes were an accurate record of events and, with a show of full hands, the minutes were approved.

12857 Declaration of Interests & Dispensations

Cllr Metcalf asked if anyone had any declarations of interests or dispensations to declare. It was agreed to record Cllr Hasthorpe statement as a member of the Planning Committee, should he arrive before the agenda item on planning:

"I am a member of North East Lincolnshire Borough Council's Planning Committee and I am present here in my role as Parish Councillor and not as member of North East Lincolnshire Council's Planning Committee. I am able to participate as the proposal before us does not substantially affect the well-being or financial standing of the Parish Council, and must make it clear that my views and vote are expressed on the limited information before me. I must reserve judgement and the independence to make up my own mind on each separate proposal, based on my overriding duty to the whole of North East Lincolnshire, not just to the people in the parish, as and when I hear all of the relevant information when it comes before me at Planning Committee.

I will not in any way commit myself as to how I or others may vote, or what may be said, when the proposal comes before Planning Committee. I will declare a personal interest in relation to my being a member of the Parish Council when the item is before Planning Committee."

Cllr Hasthorpe and Cllr Greenbeck expressed an interest in planning application DM/0156/22/FUL as trustees of the Stanford Trust, Cllr Emerson expressed an interest as an employee of the Lincolnshire Co-op, and Cllr Johnson expressed an interest in finance due to a reimbursement of monies. The declarations of interest were accepted.

12858 Public Forum

RC advised that he wished to raise concern over the removal of the footpath for planning application DM/0174/022/REM. It was agreed to discuss this within planning on the agenda.

12859 Matters Arising

- **Healing Newsletter** – it was agreed that the Laceby Newsletter was something the Parish Council wanted to pursue, and feedback from residents was very positive. Cllr Metcalf advised that this would be a role separate to the Clerk/RFO, and it was acknowledged that setting it up would be time intensive, however after that it would be 2-3 hours work a month. If anyone knows of anyone interested in taking this work on, to let her know.

- **Jubilee Committee** –. The bunting has now arrived and all plans are progressing and on track. Cllr Metcalf advised we would need help to put bunting up, and any volunteers most welcome. We need to have all plans tied up by end of April, and the events kick off with the lighting of the beacon on the Thursday night. The Community Collective are currently waiting on a funding bid to enable them to extend the event with additional events prior to ours.

12860 Police Matters

The Wolds Police Newsletter was shared and it was noted that there had been 15 crimes reported in the Wolds, with 4 crimes reported in Laceby. Cllr Metcalf clarified whether there were any concerns to be taken back to the police, and there wasn't.

12861 Ward Councillors Report

Cllr Hudson advised that he had received a complaint from a resident regarding a neighbouring property and that he would find further information and respond to the resident.

Cllr Metcalf asked that thanks be passed back to NELC grounds team for the verges being cut back along the footpath along the bypass. The centre of the bypass had also been cut, and the grass collected. It was acknowledged that this was the best the bypass had looked for ages.

12862 Planning Matters

DM/0156/22/FUL – Creation of multi-use games area (MUGA) with perimeter mesh fencing and gates; Laceby Stanford School, Cooper Lane, Laceby.

This application was discussed and the plans examined. Following discussion, it was identified that there were no concerns raised and no objections to the plans; a full show of hands confirmed this.

Action Clerk to advise NELC Planning.

DM/0054/22/FUL – erect front /side extension with single and two storey elements with various alterations, front porch, canopy and bay windows to the front; 25 Cemetery Road, Laceby.

This application was discussed and the plans examined. Following discussion, it was identified that there were no concerns raised and no objections to the plans; a full show of hands confirmed this. It was agreed that the letter request all equipment, deliveries and supplies be kept within the curtilage of the property to keep the road clear.

Action Clerk to advise NELC Planning.

DM/0174/22/REM – removal of condition 6 (footpath connection) following DM/0264/20/REM to remove the proposed footpath from Butt Lane to Laceby Playing Fields; Land at Blyth Way, Laceby

This application was discussed and the plans examined. Following discussion, it was identified that the Council would like to express a strong objection to the removal of this condition. This footpath was agreed by the developers when the plans first went in and the developers attended the Parish Council Meeting to discuss them; the parish council were told the footway would be no problem. Cllr Metcalf advised that under condition 6, the footway should have been in place prior to the houses being occupied, and houses had been occupied since 2021. Cllr James expressed concerns of the condition being removed on safety grounds, agreeing with Cllr Metcalf, and noting the development was already in breach of the conditions. Cllr Barford advised that the pump station had impacted the footway being built and the developers need to find a solution to ensure the path was put in place. Cllr Hasthorpe and Cllr Hudson advised that they would request an urgent site meeting to discuss. All agreed that the Parish Council will strongly object to this proposal; a full show of hands confirmed this.

Action Clerk to advise NELC Planning.

DM/0218/22/FULA – erect two storey side and rear extensions with internal and external alterations; 12 Cemetery Road, Laceby.

This application was discussed and the plans examined. Following discussion, it was identified that there were no concerns raised and no objections to the plans; a full show of hands confirmed this. It was agreed that the letter request all equipment, deliveries and supplies be kept within the curtilage of the property to keep the road clear.

Action Clerk to advise NELC Planning

DM/1113/21/FUL = new application to be received regarding Manor Golf Course re change of description condition 4; Laceby Manor Golf Course.

This application was discussed and the plans examined. Cllr James advised that the new description did not restrict the time at the site and did not address the objection the Council had raised. Cllr Barford agreed that the description was ambiguous as someone could be on a lifelong holiday at the lodges. Cllr Schofield confirmed that the site should not be an extension to the village with all year-round residency. Cllr Hudson advised that he would be looking at the planning application in detail before he responded. It was agreed to respond again with the request to restrict occupancy time and remove the ambiguity from the description.

Action Clerk to advise NELC Planning

DM/0246/22/FUL – application to upgrade cabinets etc; Land adjacent to Oaklands Hotel, Barton Street, Grimsby.

The Parish Council had discussed this as a pre-application at the previous meeting, and responded. There were no further concerns to add to the response.

Action Clerk to advise NELC Planning

DM/0290/22/FULA – erect single storey side extension, erect single storey rear and side extension with roof lights to include garage and various other alterations; Little Laceby Bungalow, Grimsby Road, Laceby.

This application was discussed and the plans examined. Following discussion, it was identified that there were no concerns raised and no objections to the plans; a full show of hands confirmed this.

Action Clerk to advise NELC Planning

Scoping and Reg 11 Notification re V Net Zero Pipeline; The Planning Inspectorate.

This letter from the Planning Inspectorate was discussed, and Cllr Hudson advised which land this was in relation to. IT was confirmed that there were no comments from the Parish Council in regards to this notification.

12863 Finance Matters

Payments for authorisation – Financial Year 2021/22

The following items required approval for payment, all were Bacs payments:

Salaries – wage adjustment & HMRC payment x 1 staff member	£196.51
Chairs Allowance –March 22	£20.00
Clerk Petty Cash – stamps/printer ink/stationery etc	£52.31
Clerk Mileage – Oct 21 – March 22	£45.00
Cemetery Waste March/April 2022	£44.78

NALC LCAS registration fee	£60.00
Exercise Equipment St Francis Grove	£16,560.23
Stanford Centre Room Hire	£24.50
Jubilee – Disco	£100.00
Clerk Training (FILCA)	£144.00
ICCM Book and Membership	£39.00
Reimbursement D Johnson (Froggie Bin)	£19.07
Works to Old Allotments	£660.00
Bunting	£554.00
Total	£18,519.40

Cllr Hasthorpe proposed the payments, and was seconded by Cllr Greenbeck; all Councillors agreed the payments be authorised by a full show of hands.

Payments for authorisation – Financial Year 2022/23

The following items required approval for payment, all were Bacs payments:

Salaries x 3 members of staff for April 2022	£1,660.95
HMRC – Salaries April 2022	£356.92
NELC Cemetery Rates	£1,297.40
CPRE Membership	£36.00
Allotment Rental – 23/3/22 – 23/6/22	£345.50
ERNLLCA Membership	£908.34
ICCM Membership	£95.00
Clerk Telephone – April 2022	£17.42
Total	£4,717.53

Cllr Hasthorpe proposed the payments, and was seconded by Cllr Turner; all Councillors agreed the payments be authorised.

National Minimum Wage and NJC Pay increase

It was noted that the NJC pay increase was agreed for 2021, and back pay had been actioned for the Clerk before the end of the financial year as advised by ERNLLCA, and had resulted in a wage adjustment being made. The National Minimum & Living Wage had also increased from the 1st April 2022, and this had been actioned for the Groundskeeper and Litter Picker salary from April 22.

Full show of hands confirmed all present agreed with the action regarding pay increases as instructed by the NMW and NJC.

12864 St Francis Grove Matters

All exercise equipment now in place and invoice approved for payment today. Cllr Metcalf advised that she had tried contacting the contractor regarding the pay equipment, but had not yet managed to speak to her. The Clerk had advised it was often 3-4 weeks before a response was received.

12865 Church and Cemetery Matters **Cemetery**

Cllr Hasthorpe advised that the grass on the turning circle around the war memorial, was being churned up by vehicles and looking untidy. A discussion took place regarding how best to deal with this = whether that be replacing some of the grass with chippings/slate, or adding in railings to stop cars driving on the grass. It was agreed to have a site meeting to discuss; Cllr Greenbeck, Metcalf, Johnson and Schofield will arrange this, then report back.

It was noted that the watering cans needed replacing due to holes in them.

12866 Stanford Centre

Cllr Metcalf advised that EQUANs had been to look at the heaters in the hall, and currently waiting for a solution.

12867 Allotments

Work has been carried out to cut back the scrub so that the tree survey can take place, and we are just waiting on the tree survey report. There were no major problems with the trees, but once the report is received, we will look to complete any work that is identified of red or amber. We will not action any work that is green. When we had access to the area adjacent to properties on Longmeadows, it was noted that a few properties had extended their boundary into the allotment, and had also used the old allotments as a dumping ground for their household waste. A discussion was held and Cllr Hasthorpe advised that the Parish Council speak to NELC Assets team regarding the issues. The Clerk will action this.

12868 Correspondence

There were no items to discuss.

12869 Information Exchange

Cllr Emerson advised that he was now a Community Ambassador for the Lincolnshire Co-op, and as part of that role had been able to support the Laceby Community Collective with their fundraising. As part of the organisation, staff work up to 16 hours a year for community organisations, the company provides equipment and use dividends for fundraising. Cllr Emerson advised that the Laceby store will be opening in Autumn 2022, and if Cllr Emerson can liaise with head office to support community organisations fundraising.

Cllr Turner queried whether any progress had been made with regards to CCTV across the village; it was confirmed this is in progress.

Cllr Metcalf advised that the new sign at the BMW entrance to the village regarding Bishops Grange was in the wrong place and too small to stop the delivery vehicles coming through the village. Cllr Hasthorpe advised that he had liaised with the builders to remind them that vehicles should not be coming through and signs put back up. Cllr Hasthorpe will liaise regarding the sign at BMW garage.

Cllr Hasthorpe advised that the purple advertising signs on the village signs will remain in situ at present and advised this is currently being dealt with by NELC legal team.

The Chair confirmed the next meeting dates as:

- Queens Jubilee Committee Meeting – Tuesday 26th April 2022 at 7.30pm
- Full Council & Planning Meeting – Tuesday 3rd May 2022 at 7.30pm
- Full Council & Planning Meeting – Tuesday 7th June 2022 at 7.30pm

The Chair closed the meeting at 8.30pm.

Signed:

Chair

Dated: