

**#Minutes of Laceby Parish Council Finance and Planning Meeting
Held at the Stanford Centre, Cooper Lane, Laceby on Tuesday 4th October 2022 at 7.30pm**

12970 Present: Chair – Cllr B Metcalf
Cllr S Greenbeck, Cllr D Johnson, Cllr S Turner, Cllr Barford, Ward Cllr
Hasthorpe

Also present: Clerk – Nicola Ashton
6 members of public

Apologies: Cllr James, Cllr P Schofield, Ward Cllr Hudson

Cllr Metcalf opened the meeting, welcoming everyone to the meeting. Apologies were presented and accepted.

12971 Minutes from the 6th September 2022

Minutes from the Finance and Planning Meeting on the 6th September 2022 were put forwards for approval. Minutes were proposed by Cllr Hasthorpe and seconded by Cllr Greenbeck, Cllr Metcalf ensured all Councillors were in agreement that the minutes were an accurate record of events and, with a show of full hands, the minutes were approved.

12972 Declaration of Interests & Dispensations

Declarations of interest were declared by Cllr Johnson, Cllr Schofield and Cllr Barford in respect of Finance. Cllr Hasthorpe requested the following statement be recorded:

"I am a member of North East Lincolnshire Borough Council's Planning Committee and I am present here in my role as Parish Councillor and not as member of North East Lincolnshire Council's Planning Committee. I am able to participate as the proposal before us does not substantially affect the well-being or financial standing of the Parish Council, and must make it clear that my views and vote are expressed on the limited information before me. I must reserve judgement and the independence to make up my own mind on each separate proposal, based on my overriding duty to the whole of North East Lincolnshire, not just to the people in the parish, as and when I hear all of the relevant information when it comes before me at Planning Committee.

I will not in any way commit myself as to how I or others may vote, or what may be said, when the proposal comes before Planning Committee. I will declare a personal interest in relation to my being a member of the Parish Council when the item is before Planning Committee."

The declarations of interest were accepted.

12973 Public Forum

Cllr Metcalf asked if any members of the public wished to discuss anything on the agenda.

Residents advised that they had been communicating with Cllr Hasthorpe regarding the parking along Grimsby Road and more significantly the speed of traffic along the road. In the last month there has been wing mirrors hit, cars hit when turning into their drives, near misses and even cars mounting the pavement to get past oncoming cars and cars parked on the road. Resident advised they feel very vulnerable using the footpath with the speed and dangerous driving along the road. Previously road users were courteous, but people seem to be driving without courtesy now, and at speed. This section of the road is a blind on the approach from the village and concerns were raised regarding risk of serious accident taking place here. Two cars were written off in 2016 and parking stopped, but it is now back and right up to the corner of Spring Lane. Cllr Hasthorpe advised he had already spoken to and met with the Highways team regarding the parking on Grimsby Road, and will follow up the meeting in the morning with the new Highways Manager.

Resident also advised that the transporter is also parking back on the road creating further hazard. Cllr Metcalf advised that the Parish Council were aware of this and had been working to deal with it along with the garage and NELC Planning.

RC asked when the bus stop will be replaced and whether this needed chasing up with the weather changing there was no shelter for those using the bus. The Clerk advised that the bus shelter was ordered within days of it being damaged and that the issue was the supply chain. NEL are continually updating and hope to have the bus shelter soon.

12974 Matters Arising

- **Parish Newsletter** – this is ongoing and nothing to update at this meeting. Cllr Hasthorpe advised that Healing had a new company doing the printing and would share the details next meeting.
- **Church Wall** – Cllr Metcalf advised that the draft plans had now been drawn up, and a meeting has been arranged with NELC Planning team to discuss this with them. There were 4 varieties of plans including:
 - using the same brick as the Rectory
 - using stone similar to now
 - using an Ancaster stone
 - having no wall but a grassy bank tapered down with safety railings at the bottom.

Cllr Barford queried whether consideration had been given to gabion baskets, appreciating it had been controversial when he mentioned it previously. Cllr Metcalf advised that we would have to see what NELC planning and conservation officer will let us do, however, we will not make any further progress until the meeting has been had with NELC to get their advice.

- **Footpath Blyth Way** – Cllr Hasthorpe advised that he had been advised by planning last week that they are imminently awaiting the final plans from the developer – the draft shows the path as it should be and more will be known after the next planning meeting. Cllr Hasthorpe will update at next meeting.

12975 Police Matters

The Wolds Police Newsletter was shared and it was noted that there had been a large number of crimes reported in Laceby including theft, criminal damage, malicious communications, and harassment.

Cllr Barford advised that a car had been stolen on Longmeadow's Drive the previous week and he had been advised by the owner that the police had 'closed the case unless more vehicles were stolen'. Cllr Barford advised that the car which dropped the thieves off went through the village several times and CCTV footage had been provided to the police.

Cllr Metcalf advised that she had spoken to Cllr Shepherd regarding the Parish Council having CCTV in the village, and had requested further information however, nothing has come back.

There were no requests for information to be sent to the named officers for the ward.

12976 Ward Councillors Report

Cllr Hasthorpe advised he had nothing to feedback, and queried if there were any actions for him to take back to NELC. It was noted that the sign at the entrance to the village remained invisible due to the tree overgrowing it. This had been reported in October 2021 and no response back. Clerk to email details. All other matters discussed earlier in the meeting.

12977 Planning Matters

Cllr Hasthorpe advised he would not be contributing to this part of the meeting.

Stopping order rear of 75 Caistor Road, Laceby

It was noted that this is the second time the stopping order has been submitted. Cllr Metcalf, Turner and Greenbeck objected to the stopping order, and confirmed we had objected last time it was submitted. The letter requests that grounds for the objection should be advised. Cllr Metcalf advised this had been a bridleway which had not been recorded when the bypass was built. The path is used by many walkers over the years and continues to be very well used. Concerns were also raised regarding the access to the other property if the stopping order went ahead. It was noted that we had support from the Ramblers Association when this was last raised. All agreed that this be fetched back to the November meeting with the documentation from the last objection. We have until the 21/11/22 to send a response.

Action Clerk to add to next agenda

DM/0819/22/FUL – variation to condition 4 and 5 of approved plans, plans to erect a link extension between unit 7 and unit 8; DBC House, Grimsby Road, Laceby.

Plans were examined and discussed and no concerns were raised regarding this planning application.

Action Clerk to advise NELC Planning.

12978 Finance Matters

Payments for authorisation

The following items required approval for payment, all were Bacs payments:

Salaries x 3 members of staff for Oct 2022	£1,573.40
HMRC – Salaries Oct 2022	£309.51
Pensions – Oct 2022	£52.06
Chairs Allowance – Sept 22	£20.00
Skip Hire - Cemetery	£192.00
Clerk Petty Cash – printer ink & stamps	£32.81
Hunter Waste – invoice for Sept/Oct 2022	£47.47
Haagensen Memorial expenses	£16.20
Cemetery Training	£90.00
Allotment Rent	£373.75
S137 Donation Laceby FC	£200.00
Purchase of Lamppost Poppies for Remembrance Sunday	£499.50
St Francis Grove water for cleaning	£60.00
St Francis Grove industrial clean of play area	£940.00
St Francis Grove signage	£7.00

PKF Littlejohn – AGAR 2021/22	£360.00
Stanford Centre Room Hire	£21.00
Total	£4,794.70

Cllr Hasthorpe proposed the payments, and was seconded by Cllr Turner; all Councillors agreed the payments be authorised by a full show of hands.

AGAR – Accounts Audit 2021/22

The Clerk confirmed that the AGAR had been returned and the audit confirmed there were no actions to be taken or any concerns raised with the Parish Council Accounts during 2021/22. The AGAR will be added to the website and put on the noticeboard.

Policies to review

- **Grant Awarding Policy and application form**

The Clerk advised that she had revised the old Grant Award Policy and the application form and it was now current. All agreed to approve the policy and application form.

- **Civility and Respect Pledge**

Cllr Metcalf read the Civility and Respect Pledge and the statements which the Council would need to sign up to. All agreed to the statements and resolution passed to sign up to the civility and respect pledge. The Clerk confirmed she will confirm the pledge with NALC.

12979 St Francis Grove Matters

It was noted that the clean of St Francis Grove play area had been a success with it looking amazing. Cllr Johnson confirmed it took 2 days to do the work, with Cllr Metcalf adding that the play area also smelt clean. It was noted that the wanton vandalism of the equipment with the little cars being broken again was very disappointed. Cllr Johnson advised he had ordered the replacement parts and would fix them with Cllr Barford.

Cllr Johnson added that the roundabout has now ceased, and that this could be fixed when they come to expand the play area, and the basket swing was now repaired. Cllr Johnson advised that the hedge would need cutting back to create space for the extra section of play area. This to be arranged. It was also noted that when the hedge was cut, there was a lot of household rubbish that had been thrown into the bush from a neighbouring property. Agreed to monitor this.

Cllr Barford advised that someone had tried to unfasten the metal railings; discussed how to ensure these are more secure.

12980 Church and Cemetery Matters

Remembrance Sunday

The Clerk confirmed that everything is nearly in place for Remembrance Sunday. First Aid is booked, Risk assessments complete, and ESAG and Road Closure applications made – these are usually not approved until nearer the day by NELC.

The Clerk advised it was just the marshals that now needed to be sorted. Cllr Metcalf will contact those who helped last year, and Clerk will message the contacts she has. Cllr Johnson, Cllr Barford and RC offered to marshal the event and reminded that we have the hi-vis jackets to use.

The Clerk asked for confirmation regarding the donation to the Poppy Appeal; Cllr Hasthorpe proposed £100 and this was seconded by Cllr Greenbeck. Clerk to add to next month's finance.

Lamppost Poppies

Cllr Barford and Cllr Metcalf advised that there needed to be 3 teams of 2 people and a set of steps for each team to put the poppies up:

- Cllr Barford advised he would cover from St Margaret's, the High Street, Chapel Lane down to the Legion and Butt Lane.
- Cllr Metcalf advised she would cover Cemetery Road
- Cllr Johnson confirmed he would cover Caistor Road
- TBC Grimsby Road.

Cllr Greenbeck and Cllr Turner advised they would help where needed.

Agreed that the poppies to go up w/c 22nd October. Cllr Barford advised that the lampposts were marked at the height the poppies need to go.

Cllr Metcalf enquired if we wanted to purchase some unknown Tommy Flags for the lampposts. Cllr Barford confirmed this would be a good idea and could be done at same time as the lampposts. Clerk to order 5 x flags 5f x 3ft.

Christmas Event

The event will be the 3rd December at 5pm in the grounds of St Margaret's Church. Cllr Johnson will order the Christmas tree to arrive the week before this. Agreed need to organise Mulled Wine, Mince Pies. Cllr Greenbeck confirmed that Bob would be happy to mc the event.

12981 Stanford Centre

Cllr Metcalf advised she was not happy with the installation of the new toilets and despite them supposedly taking 2 weeks to do, we are now week 4 and they are not in. There have been 3 leaks, the cupboards don't fit, they have taken 2 lights out and only put 1 back in and have left equipment and new toilets in the main foyer. They also originally took both toilets out at same time despite this not being the agreement. Cllr Hasthorpe will escalate this.

Cllr Metcalf advised that they are currently encouraging younger readers into the library from the school. Classes are coming over monthly and the library is very busy afterschool.

12982 Allotments

Cllr Barford advised that some of the plots are very overgrown and not being cultivated. The Clerk to write to these plot owners to remind them of the tenancy agreement and ask if they still want plot.

Cllr Barford also advised that two plots have a significant amount of detritus on them and should that plot holder leave, then it would be very costly to clear the plots. The Clerk to write to these plot holders to remind them of the agreement and ask them to clear their plots asap.

12983 Correspondence

Cllr Metcalf shared the survey that NELC has conducted on the ornamental village signs at the entrance. No concerns raised about their condition or safety.

12984 Information Exchange

Cllr Turner asked if any progress had been made with the footpath that runs alongside the Beck on Grimsby Road as it was now virtually impossible. The Clerk advised she will follow this up asap as no responses received.

Cllr Metcalf asked Cllr Hasthorpe if the roadside between DBC House and George Butler Close could be cut back as the vegetation has overgrown onto the road and impacting on cyclists and cars.

Cllr Turner advised that the cutting at the rear of Knights Close / St Margaret's has not been cut. The Clerk advised that she had been advised by NELC that the work had been completed, so will chase this up.

The Chair confirmed the next meeting dates as:

- Full Council & Planning Meeting – Tuesday 1st November 2022 at 7.30pm
- Full Council & Planning Meeting – Tuesday 6th December 2022 at 7.30pm
- Full Council & Planning Meeting – Tuesday 3rd January 2023 at 7.30pm

The Chair closed the meeting at 8.30pm.

Signed:

Chair

Dated: