

Minutes of Laceby Parish Council Planning Meeting
Held at the Stanford Centre, Cooper Lane Laceby on Tuesday 1st December 2020 at 7.30pm

12590 Present: Chair – Cllr B Metcalf
Cllr S Greenbeck, Cllr D Johnson, Cllr S Turner, Cllr R Barford, Cllr R James,
Cllr J Dixon

Also present: Clerk – Nicola Ashton

Apologies: Cllr P Schofield, Ward Cllr D Hasthorpe, , Cllr L Emerson

Due to the COVID-19 pandemic, this meeting was a closed meeting to the public.

The Chair opened the meeting and welcomed everyone.

12591 Minutes from the 3rd November 2020

Minutes from the Finance and Planning Meeting on the 3rd November 2020 were put forwards for approval. Minutes were proposed by Cllr Turner and seconded by Cllr Greenbeck; Cllr Metcalf ensured all Councillors were in agreement that the minutes were an accurate record of events and with a show of full hands the minutes were approved.

12592 Declaration of Interests & Dispensations

Cllr Metcalf asked if anyone had any declarations of interests or dispensations to declare. Cllr Johnson declared an interest in finance due to a reimbursement of monies due, and Cllr James asked for the following statement to be recorded:

"I am a member of North East Lincolnshire Borough Council's Planning Committee and I am present here in my role as Parish Councillor and not as member of North East Lincolnshire Council's Planning Committee. I am able to participate as the proposal before us does not substantially affect the well-being or financial standing of the Parish Council, and must make it clear that my views and vote are expressed on the limited information before me. I must reserve judgement and the independence to make up my own mind on each separate proposal, based on my overriding duty to the whole of North East Lincolnshire, not just to the people in the parish, as and when I hear all of the relevant information when it comes before me at Planning Committee.

I will not in any way commit myself as to how I or others may vote, or what may be said, when the proposal comes before Planning Committee. I will declare a personal interest in relation to my being a member of the Parish Council when the item is before Planning Committee."

12593 Public Forum

There were no public in attendance this evening as the meeting was a closed meeting following the guidelines under the COVID-19 pandemic. All members of the Parish had been given opportunity to send in any queries for the Clerk to raise on their behalf, and these will be discussed at relevant opportunities during the meeting.

12594 Matters Arising

There were no matters arising for discussion this evening.

12595 Police Matters

The Parish Council hadn't received a report for December at the time of the meeting. Cllr Metcalf raised the issue of rubbish being dumped in residents' bins along Grimsby Road, clarifying it was large sacks of rubbish and recycling and that this had caused distress to residents. It was requested that the Clerk contact the PCSO and request support for those residents.

12596 Ward Councillors

There was no information to feedback to the Ward Councillors at this meeting.

12597 Planning Matters

DM/0919/20/FUL – proposed change of use of outbuilding to self-contained annex to include single storey extension; 29 The High Street, Laceby.

Plans were considered and discussed at length; Cllr Dixon raised concerns around the width of the access driveway & parking and advised that she would like to see the buildings be brought back into use. Cllr Metcalf and Cllr James discussed the concerns around tandem building, which the Parish Council have opposed in the past. The heritage statement was shared and discussed as this building is within the conservation area and it was acknowledged that the design does take into account the character and setting of the existing building. Reservations were expressed around the annexe being separate to the building which meant that it would not be reliant on the other building for anything. It was agreed that the building should be ancillary not separate. All agreed that further clarity should be sought and that the Parish Council express their concern regarding the plans.

Action Clerk to advise NELC Planning.

Cllr Metcalf raised concerns regarding the BMW garage parking cars advertising on the grass verge near the entrance at Grimsby Road. This is not their land and advertising on the A46 is dangerous. It limits visibility when accessing and leaving the village. The BMW garage have sufficient floor space to advertise their cars on their land. Cllr Barford explained that they are not allowed to park on the street to advertise.

Action Clerk to raise with NELC Planning Enforcement

Discussion took place regarding the Barber shop that has opened up within the old post office. All agreed that they were pleased to see the building back in use and that the new owners had done a lot of work to make it look in character. Concerns had been raised regarding the signage by some residents. Cllr Metcalf explained that whilst we have no issues with signage at all, because the building was within a conservation area, retrospective planning should be sought. All in agreement with this.

12598 Finance Matters

Accounts for payment

The following items required approval for payment, all were Bacs payment:

Salaries x 3 members of staff for December 2020	£1748.05
HMRC - Salaries Dec 2020	£461.87
Chairs Allowance – Dec 2020	£20.00
Clerks Telephone Line Rental	£36.48
Cemetery Waste	£ 48.82
Stanford Centre Room Hire	£10.50
Groundskeeper Petty Cash	£24.00
Clerk Petty Cash	£7.99
Cemetery Skip Hire	£666.00

Anglian Water – Allotments	£472.26
Christmas Tree Lights	£79.96
PKF Littlejohn – accounts audit	£360.00
Total	£3,935.96

Cllr Greenbeck proposed the payments, and was seconded by Cllr Turner; all Councillors agreed the payments be authorised.

The Clerk shared budget plans with all present, explaining that the first column was the budget that was set in 2020/21, the second column the current position of spending, the third column, the estimated end of year position and column 4 the proposed budget for 2021/22. This will be looked at in depth at the next meeting ready to set the precept. The precept has to be with NELC by mid-January 2021.

12599 St Francis Grove Matters

All agreed to the works for the St Francis Grove to be moved forwards. Cllr Metcalf and Cllr Greenbeck explained that not all the equipment & repairs had been quoted, and that there was another two seats requested as well as another piece of equipment, 20mm of wet pour topping and new swings and frames. The Clerk will follow this up and request further prices. The existing swings cannot be repaired and are dangerous, it was agreed that they should be taken out of commission. Cllr Johnson will remove them.

12600 Church and Cemetery Matters

Remembrance Sunday

Cllr Metcalf explained that the Remembrance Sunday service at the Cenotaph had gone really well and the service was very nice, with bugler and piper also making the day special.

Christmas Tree

Cllr Johnson explained that the tree will be delivered on the 2nd December; Cllr Greenbeck and Metcalf will assist with getting the lights on it and it put up.

12601 Stanford Centre

Cllr Metcalf advised that the Library was remaining closed until after the review on the 16th December; due to the age of the volunteers it was better to wait rather than put them at risk.

12602 Allotments

There was nothing to report on this meeting.

12603 Correspondence

The Parish Council had received an email from NELC Census Officer as the next Census is 2021 and it will be online this time. The Clerk will explain that support will be needed for the older residents and those with limited knowledge or access to IT. It was acknowledged that the Stanford Centre Library PC's could be made available for use.

12604 Information Exchange

Cllr Turner explained that she had been advised the litter picker is needed around the area of the Legion and that the Seedclose Lane sign is damaged in the turning area. The Clerk will print out A3 copies of the Footpaths around Laceby for all Parish Councillors.

Cllr Barford suggested that all Parish Councillors have a PC email address for PC business rather than using personal emails. The Clerk will look into this.

Cllr Dixon explained that on the Aylesby path where there is the little copse of trees, the barbed wire fence has been trodden down and is wrapped within the undergrowth. It was asked that this was reported to the Footpath officers as dogs had become caught in it and injured.

Cllr Greenbeck explained that she had received authorisation for 2 blue plaques to be added to properties in Laceby, and was looking at where one could be placed within the square.

The Chair confirmed the next meeting dates as:

- Full Council & Planning Meeting – Tuesday 5th January 2021 at 7.30pm
- Full Council & Planning Meeting – Tuesday 2nd February 2021 at 7.30pm
- Full Council & Planning Meeting – Tuesday 2nd March 2021 at 7.30pm

The Chair declared the meeting closed at 8.15pm.

Signed:

Chair

Dated: