

Minutes of Laceby Parish Council Planning Meeting
Held at the Stanford Centre, Cooper Lane Laceby on Tuesday 4th August 2020 at 7.30pm

- 12526 Present:** Chair – Cllr B Metcalf
Cllr S Greenbeck, Cllr D Johnson, Cllr S Turner, Cllr P Schofield, Cllr J Dixon,
Cllr R Barford, Ward Cllr D Hasthorpe
- Also present:** Clerk – Nicola Ashton
- Apologies:** Cllr R James, Cllr L Emerson

Due to the covid19 pandemic, this meeting was a closed meeting to the public.

The Chair opened the meeting and welcomed everyone.

12527 Minutes from the 7th July 2020

Minutes from the Annual Parish Meeting, Annual General Meeting and Finance and Planning Meeting on the 7th July 2020 were put forwards for approval. Minutes were proposed by Cllr Barford and seconded by Cllr Turner; Cllr Metcalf ensured all Councillors were in agreement that the minutes were an accurate record of events and with a show of full hands the minutes were approved.

12528 Declaration of Interests & Dispensations

Cllr Metcalf asked if anyone had any interests or dispensations to declare. There were no declarations of interest or dispensations to be recorded.

12529 Public Forum

There were no public in attendance this evening as the meeting was a closed meeting following the covid pandemic. All members of the Parish had been given opportunity to send in any queries for the Clerk to raise on their behalf, and these will be discussed at relevant opportunities during the meeting.

12530 Police Matters

The Wolds Community Newsletter was shared for August 2020 and discussed. It was noted the increase in reported incidents across the village, and acknowledged this was generic across the whole area. There were no questions or further information required.

12531 Ward Councillors

Cllr D Hasthorpe was present, and enquired if Laceby PC had any concerns or actions for him? Cllr Turner enquired about the bin promised for the square; Cllr Hasthorpe explained that it had been approved for a bin in the Square, but was aware that due to covid the Local Authority had had to realign its services. Communications were difficult as many officers were working from home or had been deployed into other teams to support through covid. The switchboard is currently not in use and the website is being redesigned. There had also been a problem with securing equipment, however, things were starting to happen again now.

Cllr Hasthorpe advised that the works on the A18 had now been completed and he had walked the length of the road before its reopening – 50mph is now in effect and the layby is being actively used by the Police & Safer Roads Humber. Cllr Hasthorpe reported that bollards at Scrubs Holt for the Sunday Market had been discussed and that this was being monitored at present.

Debbie Swatman (NELC Highways) has been trying to source the speed signs for Caistor Road, Grimsby Road and Butt Lane, but again with covid things are not very quick.

Cllr Metcalf shared a letter from Laceby FC regarding the Pavillion and Butt Lane fields. Laceby FC have spent a great deal of time on caretaking both the Pavillion and the football pitch and have now been advised that NELC are looking to let both to a second team; concerns have been raised by the Secretary in writing to NELC. Cllr Hasthorpe requested the communication be shared with him; Clerk to forward the email on. Cllr Barford raised the query as to whether the second team were playing the pitch having booked through NELC or just playing on it.

Cllr Turner raised concerns around the car boot sale on Strawson land at Morrisons; on Sunday's it makes accessing the supermarket almost impossible and there are queues of traffic all along the bypass and with parking wherever a car can fit. This has been impacted with those wishing to use McDonald's and the superstore and often the Bypass grinds to a halt. Cllr Hasthorpe suggested that the PC write to the Manager of Morrison's Laceby and cc a copy to Head Office and Cllr Hasthorpe.

Action Clerk to write to Morrison's

12532 Planning Matters

DM/0396/20/LBC – listed building consent for the replacement of exterior windows and doors. Alterations to first floor windows on the north elevation and 2 first floor windows on the south elevation and installation of CCTV cameras – Phillips Lane, Laceby.

DM/0596/20/FUL – replacement of exterior windows and doors. Alterations to first floor windows on the north elevation and 2 first floor windows on the south elevation and installation of CCTV cameras – Phillips Lane, Laceby.

Plans were considered and discussed at length; no concerns were raised and a full show of hands confirmed all happy with this planning application.

Action Clerk to advise NELC Planning.

DM/0541/20/FULA – creation of vehicular access to installation of dropped kerb with associated works – 19 Grimsby Road, Laceby.

Plans were considered and discussed at length; additional comment shared with PC. No concerns were raised and a full show of hands confirmed all happy with this planning application.

Action Clerk to advise NELC Planning.

DM/0368/20/FULA – erect single storey side and rear extension with pitched roof and rendering of house; 32 Charles Avenue, Laceby.

All Council Members confirmed that they had been to look at the property, speak with neighbours and had considered the plans in full. There was only one concern raised around a window on the storeroom; Cllr Greenbeck suggested this be an obscured window; all agreed this should be a minimum condition to maintain privacy. No further concerns were raised and a full show of hands confirmed all happy with this planning application.

Action Clerk to advise NELC Planning

DM/0603/20/FUL – creation of vehicular access to field; Southfield, Butt Lane, Laceby

Plans were considered and discussed at length and discussion around speed along road. No concerns were raised and a full show of hands confirmed all happy with this planning application.

Action Clerk to advise NELC Planning.

Land at Lopham Lane - Stopping Order from NELC

Cllr Metcalf shared communication from NELC regarding a Stopping Order under Section 116 of the Highways Act 1980 of the land adjacent to Lopham Lane / Caistor Road. Cllr Metcalf explained to Cllr Dixon and Barford of the situation from last year and the action the Parish Council had taken.

The Parish Council were in full agreement that they would like to see the Public Right of Way reinstated and an objection put in for this action; Cllr Barford commented that the fact it was missed from the map in 1976 is a technicality. This land is walked by villagers, is a continuation of Lopham Lane. Action agreed and Clerk will lodge the objection as well as let residents know of the situation asking them to also lodge objection. Cllr Turner will contact the Ramblers Association.

12533 Finance Matters

Accounts for payment

The following items required approval for payment, all were Bacs payment:

Salaries x 3 members of staff for August 2020	£1510.07
HMRC - Salaries Aug 2020	£302.28
Chairs Allowance Aug 2020	£20.00
Clerks Telephone Line Rental	£23.50
Cemetery Waste	£ 40.18
Clerk Petty Cash	£19.99
Cemetery water	£7.33
Allotment water	£49.96
Payroll to 5/4/20	£240.00
Total	£2,213.31

Cllr Turner proposed the payments, and was seconded by Cllr Schofield; all Councillors agreed the payments be authorised.

Cllr Metcalf advised that the Litter Picker was in need of some PPE for work including waterproof jacket and trousers, gloves and masks. The Clerk will source these for him.

12534 St Francis Grove Matters

Cllr Greenbeck advised that resident had asked about the cutting of the Laurel Hedge; this is to be arranged asap and Clerk will get quotes.

The Clerk has raised a request with NELC to cut the grass on Victoria Park.

Action Clerk to obtain quotes for laurel hedge as matter of urgency.

12535 Church and Cemetery Matters

War Memorial

The War Memorial will be installed during the 1st week of September and the Cemetery will be closed. The Clerk to advertise this fact and ensure no funerals during this week. Cllr Metcalf advise that Mr Cross will be taking photo's of the installation and removal.

Cemetery Tree

Resident on St Francis Grove raised issue of tree overhanging their property as dangerous; the tree has been checked and tree surgeon will attend to recheck the trees in Autumn (as he does every year) and we will request a report for this tree. On last inspection it was not seen as dangerous and was not identified as needing a prune. All trees are checked annually.

Action Clerk to advise resident as above.

Cemetery Road / Path

Cllr Metcalf brought back the discussion from the 7th July around the Cemetery path. Due to other companies refusing to encroach on another companies 'area', we were only able to obtain one quote. The quote is from a company used by NELC and an approved supplier; they are also the company currently working on the A18.

Cllr Metcalf requested that the Parish Council go against the standing orders and accept 1 quote for this work. A show of hands demonstrated 6 out of 7 Councillors were in agreement and motion carried.

Discussion around whether tarmac is best option or whether to consider self-binding stones or resin; Cllr Johnson advised this was the best option and the best value for money.

Cllr Metcalf advised that the groundwork was quoted as £2390.60; and to tarmac the whole road from the gate up to and including the turning circle at the top, the total price was £22033.44. This work can be done in August.

Discussion held that the crane installing the Cenotaph in September may damage the Tarmac. All agreed that Cllr Johnson, Cllr Barford and Cllr Metcalf will oversee the work and seek clarification around the Cenotaph installation and the tarmac being laid to ensure all works are carried out as needed.

Cllr Metcalf asked if all were in agreement of tarmac being laid by this contractor at the price above. This was agreed in principle following clarification of the above. All agree this work to be financed from the PC Capital Monies allocated.

Cemetery Skip

Cllr Greenbeck and Barford advised that the Cemetery skip had been filled with topsoil by someone and Cllr Johnson thought it may be from recent works to the Church; he will look into this. Cllr Metcalf advised that because of this we now need to hire another skip; Cllr Schofield to arrange to enable groundsman to use it on return from his annual leave.

Cllr Metcalf advised that the Cemetery hedge trimmer had now broken down and was not repairable; Cllr Metcalf advised that we needed to purchase a replacement similar to existing trimmer and all PC members were in agreement.

It was noted that the previous Clerks details were still in the noticeboard at the Cemetery – the Clerk will arrange to remove this and update the noticeboard.

Church Matters

Church Hedge

We now have 2 quotes for the cutting of the Church Hedge. These were put to the Council and considered; the Councillors opted for the cheaper quote of £180 (2nd quote £295 + VAT); Cllr Johnson and Greenbeck to action works and oversee to ensure hedge cut right back.

Church Wall/hedge

Cllr Johnson advised that Ken Sykes (Church Warden) had approached him in regards to the removal of the hedge, being replaced by wall as per the rest of the site. He has placed an application to the Faculty for the work and has offered to take care of the paperwork for the planning application, as well as arrange the archaeologist survey.

Cllr Metcalf asked if it would be possible to request the wall be installed further inside the boundary of the Church to create further space along Church Lane to widen it.

All Councillors in agreement and Cllr Johnson will contact Ken re the works.

Floodlights

The safety mesh on the Church floodlights are not fit for purpose and Cllr Johnson has found replacement guards approx. £30 each and need 5 guards. All Councillors in agreement to this.

Remembrance Sunday

The Clerk has submitted all the paperwork to NELC and completed Risk Assessment. NELC will not approve any 'group' gatherings unless it is safe and we are not in another pandemic – it is thought notice may be last minute; Clerk will pass this info back to RBL Laceby Chair and Secretary.

Contact made with First Aiders, and still have the timings to confirm, the band and the marshalls.

12536 Stanford Centre

The Stanford Centre had opened for the first time since lockdown today, and they will be open 1 day a week for the moment – Tuesday's 1pm to 4pm. Entry is through the door at the rear, and exit is the main front doors and data was being collected for Track and Trace purposes. It had been a slow start.

The blinds had been cut around the fire door in the hall and the glass obscured to ensure privacy – even more important now as they have dancers now renting hall. They had lost the Slimming World group who were renting the hall, but it is hoped that as more groups return the rental income will improve.

12537 Allotments

Cllr Dixon offered to cut the nettles back at the gates to the old allotment to enable her to access her plots; Cllr Johnson advised that he had a cordless strimmer for her to use. Discussion held around the neighbouring property and Cllr Dixon advised she wouldn't be very long cutting and would leave the site if any trouble.

The Clerk reported that there had been more mischief on the Allotments – her shed had been broken into (nothing taken) and other allotment holders confirming they had had veg and bits and bobs missing. Clerk to make PCSO aware of mischief. Cllr Barford suggested the investment of a roving CCTV camera that can be positioned to catch these instances. Cllr Hasthorpe advised that Katrina Goodhand at the PCC office may be able to assist and possible funding available.

12538 Correspondence

There was no further correspondence to discuss.

12539 Any Other Business

The Clerk explained that the LGA had circulated a new Code of Conduct for all Parish Councils to follow. At present we have our own LPC Code of Conduct that is due for renewal; this document is similar. Cllr Metcalf agreed that it would be sensible to adopt this version, and Cllr Hasthorpe advised other Parish Councils were also adopting it. Cllr Greenbeck proposed to adopt this policy and Cllr Schofield seconded; a full show of hands confirmed all in agreement.

12540 Information Exchange

Cllr Turner raised query around the Beck on Grimsby Road being overgrown and the metal grates full of rubbish. The Clerk said she had tried to find someone to take responsibility last year, but neither NELC, Environment Agency or Anglian Water had been willing to deal with it and in the end the Laceby in Bloom team had sorted it. Clerk agreed to approach all again to enquire if someone can take care of maintenance, and try the Chalk Stream Trust. Cllr Barford advised that the land owner was responsible to the centre of the stream and suggested checking the Land Registry.

Cllr Metcalf raised concern around the Knights Close Kenmar Road Cutting and asked if we could look to have a bar placed across the end to stop cyclists charging out the cutting and getting knocked off – this had been witnessed this week.

Action Clerk to check with road safety / highways team.

Cllr Turner explained she was still chasing issues along Knights Close and the hedges and undergrowth growing along the path.

The Chair confirmed the next meeting dates as:

- Full Council & Planning Meeting – Tuesday 1st September 2020 at 7.30pm

The Chair declared the meeting closed at 8.50pm.

Signed:
Chair

Dated: