

**Minutes of Laceby Parish Council Full Council and Planning Meeting
Held at the Stanford Centre, Cooper Lane Laceby on Tuesday 8th January 2019 at 7.30pm**

12191 Present: Chair - Cllr B Metcalf
Cllr R James, Cllr S Turner, Cllr D Johnson, Cllr P Schofield, Cllr S Greenbeck,
Cllr J Howells

Also present: No members of public were present
Clerk – Nicola Ashton

Apologies: Ward Cllr Hasthorpe & Ward Cllr Dickerson

The Chair opened the meeting and welcomed everyone.

12192 Minutes from the 4th December 2018.

Minutes from the meeting held on the 4th December 2018 were put forwards for approval. The Clerk advised Cllr Hasthorpe had asked her to correct the planning statement so that it was clear he was a member of planning whilst Cllr James was the Chair, this has been done.

Minutes were proposed by Cllr Greenbeck, and seconded by Cllr Johnson. Cllr Metcalf requested a show of hands, all Councillors were in agreement and minutes were approved.

12193 Declaration of Interests & Dispensations

Cllr Johnson declared an interest in finance as he was to receive a reimbursement.

Cllr James (RJ) requested the following statement be recorded as Chair of NELC Planning Committee:

"I am Chair of North East Lincolnshire Borough Council's Planning Committee and I am present here in my role as Parish Councillor and not as chair of North East Lincolnshire Council's Planning Committee. I am able to participate as the proposal before us does not substantially effect the well being or financial standing of the Parish Council, and must make it clear that my views and vote are expressed on the limited information before me. I must reserve judgement and the independence to make up my own mind on each separate proposal, based on my overriding duty to the whole of North East Lincolnshire, not just to the people in the parish, as and when I hear all of the relevant information when it comes before me at Planning Committee.

I will not in any way commit myself as to how I or others may vote, or what may be said, when the proposal comes before Planning Committee. I will declare a personal interest in relation to my being a member of the Parish Council when the item is before Planning Committee."

There were no dispensations recorded.

12194 Public Forum

There were no public present at this meeting and so there was no requirement for a public forum.

12195 Police Matters

A report from PC Wood was circulated for consideration. It was noted that of the 30 crimes across the Wolds Ward for December, there were only 7 recorded crimes within Laceby Village. One of which was the damage to the St Francis Grove play area, Cllr Metcalf explained she had tried to update the call log with new information but had not yet been able to get hold of anyone.

12196 Ward Councillors Report

Unfortunately due to prior commitments the Ward Councillors were not present. Cllr Metcalf reminded everyone that Cllr Hasthorpe had asked us to consider what they (Ward Councillors) can do for us. Cllr James suggested that we should be asking them to advise us of anything happening

within NELC that would impact on the Parish Council and the village. Example given was the grant that has been removed.

12197 Planning Matters

DM/0827/18/REM – reserved matters application following DM/0335/14/OUT; outline application for 100 dwellings Blyth Way, Laceby.

NELC planning team have written with updated details regarding the landscaping of the 100 dwellings off Butt Lane. Letter read to all and additional information considered. Cllr Metcalf asked for a full show of hands to confirm that the Parish Council was happy to advise Planning that they have no further concerns.

Action Clerk to let NELC planning know of outcome.

Approved planning applications under delegated powers

Cllr Metcalf confirmed that the following plans had been approved:

- DM/0820/18/FUL – 55a Caistor Road, Laceby – plan approved
- DM/0910/18/FUL – 34 Grimsby Road, Laceby – plan approved
- DM/0887/18/FULA – 21 Cemetery Road, Laceby – plan approved

12198 Matters Arising

- Defibrillator update – Cllr Metcalf confirmed the application had been sent to NELC in regards to the defib & that it will be going in the conservation area. We are now waiting for a response.
- Church wall coping stones – Cllr Schofield reported that he was struggling to find anyone interested in completing the work as it would have to be completed on the road, and due to the traffic and drivers there is a great deal of concern around safety. The coping stones are being knocked loose by lorries ‘clipping’ them. Cllr Johnson will approach someone he knows, but it is thought the job will involve some type of traffic management around the corner to ensure workers safety.
- Cemetery new section plan – this is being worked on and Cllr Schofield will report at next meeting.
- Standing Orders – as per agenda will be on February agenda.
- Cemetery Regulations – as per agenda will be on February agenda.

12199 Finance Matters

The following items were approved for payment:

Salaries for 2 members of staff January 2019	£952.91
HMRC – Income Tax, December 2018	£175.15
Cllr Metcalf – Chairs Allowance	£20.00
Cenotaph works	£480.00
Cemetery waste disposal – Oct, Nov, Dec 2018	£105.00
Churchyard maintenance of shrubs & trees	£350.00
Payroll services to 5/4/2018	£228.00
Allotments lease 25/12/18 to 24/3/19	£325.00
Cllr Johnson – Christmas Tree for Church (December chq cancelled)	£80.00

Clerk's telephone line	£20.50
Clerk's Petty Cash	£19.28
Total payments made	£2755.84

Payments checked by Cllr Turner, proposed by Cllr James and seconded by Cllr Greenbeck; and a show of hands confirmed full agreement by all Councillors for payment of the above items.

12200 Church and Cemetery Matters

- Cllr Greenbeck said that while the trees and shrubs look a lot better; the lilac tree should have been pruned to the base, so that it looked even better. Cllr Metcalf advised that she would deal with this.
- Cllr Metcalf advised that she would begin sorting out the Church Lane boundary (removing hedges and replacing with wall & railings) during January. First step was to get a plan / diagram pulled together.
- Cllr Metcalf advised that the work on the Cemetery hedges & trees will begin at the end of the month.

12201 St Francis Grove Play Area matters

The damage to the play area was discussed, Cllr Metcalf thanked the neighbour who had taken action to put the fire out and prevent further damage. She added that the culprits had posted the incident onto Snapchat and she was in possession of names, these will be passed to the police. After a lengthy discussion suggestion was raised to invoice the parents; Cllr Howells suggested that the police would follow a criminal investigation and that charges could be recouped that way. The Clerk advised that she had spoken to Wicksteed and the Insurance Company about the damage.

Cllr Johnson advised that the gate had been damaged, and that he would look to repair it over the next couple of weeks.

12202 Stanford Centre Report

Cllr Metcalf advised that there was nothing to report this month.

12203 Allotment Matters

The clerk confirmed that around a dozen letters had been sent out to ask allotment holders of their intentions towards their plots that were a concern to the Parish Council for H&S reasons and were a breach of tenancy, as discussed at previous meeting. Most holders had responded and advised us of their decision, 3 allotment holders had not made any contact, and Cllr Metcalf & Schofield were talking to another allotment holder. The final letter advising allotment holders of the outcome / notice of termination have been sent (except 1), the letters have asked (where relevant) for allotment holders to return their keys. All letters were hand delivered by the Clerk.

Cllr Metcalf advised that she had met Mr Kitchen from Engie, with Cllr's Greenbeck & Johnson on Tuesday 11th December at 12pm. He was given a copy of the letter from NELC and there has been no response back from him following the meeting, other than to advise that he had left Engie and passed his caseload to a Mr Cox. He has passed our letter across to the legal team, but as yet we have not received any paperwork, minutes or the lease back from him that we asked for back in September. Discussion took place on feasibility of maintaining the area in the future & the Parish Council's plans for the land.

12204 Correspondence

All correspondence has been dealt with.

12205 Information Exchange

Cllr Turner advised that the roads had not been swept as our previous request to NELC, and that Grimsby Road was a terrible mess. Cllr Metcalf explained that the sweeper had been down Cemetery Road, but due to the number of cars parked it was only able to sweep one side & piles of stones remain. This was reflected across the village on all the roads that were resurfaced in August. Cllr Greenbeck, commented that it was an almost impossible task due to on street parking. Cllr Metcalf suggested we ask NELC to put up notices prior to the sweep stating no parking for the day.

Action Clerk to contact NELC highways team.

The Chair confirmed the next meeting dates and times advising all that Finance would be on the agenda, and declared the meeting closed at 8.15pm.

Signed:

Chair

Dated: