

Minutes of Laceby Parish Council Finance and Planning Meeting
Held at the Stanford Centre, Cooper Lane Laceby on Tuesday 5th March 2019 at 7.30pm

12227 Present: Chair - Cllr B Metcalf
Cllr R James, Cllr S Turner, Cllr P Schofield, Cllr S Greenbeck, Cllr D Johnson,
Cllr J Howells

Also present: Cllr M Dickerson
No members of public were present
Clerk – Nicola Ashton

Apologies: Cllr D Hasthorpe

The Chair opened the meeting and welcomed everyone.

12228 Minutes from the 5th February 2019

Minutes from the meetings held on the 5th February 2019 were put forwards for approval. Minutes were proposed by Cllr Greenbeck, and seconded by Cllr James. Cllr Metcalf requested a show of hands, all Councillors were in agreement and minutes were approved.

12229 Declaration of Interests & Dispensations

Cllr James (RJ) requested the following statement be recorded as Chair of NELC Planning Committee:

"I am Chair of North East Lincolnshire Borough Council's Planning Committee and I am present here in my role as Parish Councillor and not as chair of North East Lincolnshire Council's Planning Committee. I am able to participate as the proposal before us does not substantially effect the well being or financial standing of the Parish Council, and must make it clear that my views and vote are expressed on the limited information before me. I must reserve judgement and the independence to make up my own mind on each separate proposal, based on my overriding duty to the whole of North East Lincolnshire, not just to the people in the parish, as and when I hear all of the relevant information when it comes before me at Planning Committee.

I will not in any way commit myself as to how I or others may vote, or what may be said, when the proposal comes before Planning Committee. I will declare a personal interest in relation to my being a member of the Parish Council when the item is before Planning Committee."

There were no further declarations of interest or dispensations recorded.

12230 Public Forum

There were no public present at this meeting and so there was no requirement for a public forum.

12231 Police Matters

Councillors considered the report provided by PC Wood identifying 9 crimes within the village and these were discussed at length. Cllr Metcalf asked if there were any issues we wanted to take back to the Police or query, but everyone was happy with the information provided.

The Clerk confirmed that the Police reports will be added to the website on the Our Community Page going forwards.

12232 Ward Councillors Report

Cllr Metcalf asked if there were any issues we wanted Cllr's Dickerson to look into for us. Cllr's Turner confirmed that there was an issue with the recycling collections and that in the last 4 months the recycle boxes had not been picked up on the correct day. Residents were ringing in to report it to be told that they were behind on the collections. In the meantime the village is littered with plastic, paper and broken glass. Cllr James commented that if they were late on a Monday it

would have a knock on effect all week, and confirmed that certain areas of the village were collected on time. Cllr Dickerson explained that the wagons do not compact the waste so the crews have to go back to the tip to empty. Brown bins are also back on the collection and there is also the current trial going on which means that there is more work with less staff to do it. Cllr Johnson advised that from the Town & Parish Meeting it was clear that they were trying to do the best they could do. Cllr Dickerson advised that there was a public meeting at 7pm on 7th March with Cllr Patrick that might answer some questions.

12233 Planning Matters

DM/0101/19/FUL – to erect a single storey extension to front; Millfield Mill Farm, New Road, Laceby.

Plans were inspected and discussed by all in attendance, no objections were raised and a full show of hands confirmed that there were no objections to be recorded.

Action Clerk to advise NELC Planning of the outcome.

DM/0150/19/FULA – Creation of living accommodation in roof void and installation of dormer windows to the side; The Copse, Barton Street, Laceby.

Plans were inspected and discussed by all in attendance, no objections were raised and a full show of hands confirmed that there were no objections to be recorded.

Action Clerk to advise NELC Planning of the outcome.

12234 Matters Arising

Defib update

Cllr Metcalf advised that she had not yet received any information regarding this, the Clerk will follow up the planning application we had submitted.

Church wall - works to repair coping stones

Cllr Hasthorpe was not present tonight, but NA has a meeting with Highways on the 7th March 2019, but it was agreed that there would be a need for a TMS (traffic management system) and that we should wait until the nights draw out.

Cemetery Waste

The Clerk confirmed that she had contacted local waste companies and that a General Waste 1100l bin would cost £15.50 per lift of upto 70kg waste and then 0.14p per kg after that. There was also an option for a recycling bin if needed. Based on the litter pickers waste and that from the Cemetery we would only need fortnightly collections.

Cllr Metcalf asked if everyone was in agreement; a full show of hands confirmed this.

Action Clerk to get the new waste collection service in place and to issue the current contractor with a months' notice.

12235 Finance Matters

Accounts for payment

The following items were approved for payment:

Salaries for 3 members of staff March 2019	£1338.18
HMRC – Income Tax, March 2019	£255.30
Cllr Metcalf – Chairs Allowance	£20.00
Clerks telephone line	£20.50
Clerk's Petty Cash	£43.14
IT equipment – laptop, printer and licences	£862.80

Anglian Water - allotments	£204.34
Repair's to St Francis Grove soft play surface	£2881.80
Cemetery waste collection Feb 2019	£110.00
Gravedigger fee	£100.00
Total payments made	£5836.06

The Clerk confirmed that half of cost for repairs to St Francis Grove play surface was from the fire damage at Christmas and an insurance claim had been made to cover the cost of repair. Cllr James proposed the payments, and was seconded by Cllr Greenbeck; a full show of hands confirmed the payments authorised.

Online Banking

The Clerk explained the benefits of having access to online banking, advising that it would make the process of tracking payments, especially allotment payments; and balancing the accounts much easier. Although the standing orders require 3 signatures, cheques are becoming less popular and we may have to consider payment by bacs in the future. Cllr Dickerson explained that other local Parish Councils were already using a cashless system and online banking. The Clerk will look into whether it is possible to use bacs or not and speak to other local Parish Councils. All Councillors agreed there would be a benefit of online banking with regards to being able to monitor the income and expenditure rather than waiting for a paper statement. A full show of hands from all present and three of the Councillor's signed the form required by the bank.

Action Clerk to gather more information on bacs payments for discussion.

12236 Standing Orders

Cllr Metcalf confirmed that these were suitable for Laceby PC to use, but that they needed personalising. The Clerk and Cllr Metcalf will work on these ready for next month meeting.

12237 Church and Cemetery Matters

New Cemetery sections 12-15

Cllr Metcalf explained that the grave digger had confirmed the grave sizes and that we would have 282 graves in the new sections, with the possibility of a further 40 if some bushes are dug out. She also advised that there were possibly 10/12 graves within section IX, but these will need to be checked out by the grave digger. Cllr Metcalf showed all present the current and old cemetery plans so they could see the records.

Cllr Metcalf confirmed that plots would be sold in sequential order and that where possible we would encourage double depth graves (as Section XI is also double depth). If residents required plots side by side this can be done and that we would start using the Exclusive Rights of Burial forms again rather than sending a letter.

Cenotaph Memorial

Cllr's Metcalf, Johnson and Greenbeck had met to discuss the repair of the Cenotaph with a local company. The advise was that it would be cheaper to buy new than to repair, although the bottom 2 layers around the plinth were ok (just needing a clean) as they were a different type of stone, but the top section would be replaced with black granite and gold lettering. It would take approximately 6 months to carry out the work. The current one is wearing and is likely to last only around 5 years, whereas the new granite one would last up to 200 years. They will send over a quote for consideration.

Church Wall

Cllr Metcalf presented plans for the new section of church wall; she explained that there was a tree which would impact on the wall, and suggests that railings are used around this. Cllr Schofield suggested that if the tree was behind the wall that a lintel could be used and then we wouldn't need the section of railings. Cllr Metcalf confirmed this was just the first plan, and that she was about to put in a pre-planning application.

Cllr Metcalf reminded the Clerk that the Church lighting costs should be added onto next month's Finance Matters section. Cllr Johnson queried the payment and Cllr Metcalf confirmed that the Parish Council donated a set amount to cover the cost of the external lighting and electricity. This was included within the budget.

12238 St Francis Grove Matters

The Clerk advised that the play surface had been repaired last week – both the fire damage and the shrinkage. Certain sections couldn't be matched so they made slight changes to what is on that section. Cllr Metcalf advised however, that despite being roped off, someone had walked on the surface before it had dried and there were shoe marks that made the surface uneven, although it has not affected the surface.

Cllr Johnson advised that on one of the gates a spring has broken; he will look to repair this.

Everyone commented that with the grass freshly cut the area looks lovely.

Bradley have just introduced CCTV and a discussion took place around whether this might be a solution for the play area, however, someone would need to monitor it. The Clerk added that this could be done by NELC, the Clerk will look into this. It was agreed that perhaps this could be funded by an application to the Solar fund.

Action Clerk to speak to NELC & contractor about CCTV and monitoring.

12239 Stanford Centre

Cllr Metcalf advised that there was nothing to report at present.

12240 Allotments

The Clerk advised that she had spoken to Ed Cox at NELC and had received a copy of the lease today. Cllr Metcalf read out his email that he had sent regarding our intentions. All Councillors were in agreement that the lease should be checked.

Action Clerk to email the lease out to everyone.

Cllr Dickerson advised that she had a lot of information on the allotments and would email this over to the Clerk for our records.

The Clerk advised that most of the returned plots had been rented by new tenants and that the allotments is looking fantastic as you can see everyone preparing for the new growing season. The 2 large plots will be split into 4 smaller ones and let. Some people said they had been waiting more than a year for a plot.

12241 Correspondence

Police - Community Priorities

The Clerk confirmed that she had emailed 4 priorities for our community to Humberside Police as requested; and will feedback to Councillors on their response.

Elections

The elections will take place on the 2nd May 2019; election packs are available from the Town Hall on Thursday 7th March at 6pm. Nominations will need to be in by midday on the 3rd April 2019. The Clerk will be able to provide electoral role numbers. Current vacancies to be taken down, and the elections advertised on the website by the Clerk. All Councillors agreed to add Elections onto the

Planning Meeting on the 19th March 2019; the Clerk has circulated the election advice from ERNLLCA.

12242 Information Exchange

Cllr Metcalf asked that anything for discussion at the next Town and Parish Meeting be brought to the meeting on the 19th March.

Cllr Johnson raised an issue with the parking of the car transporter delivering vehicles to the Mercedes Garage as it is parking on the A46 dual carriageway near the Oaklands roundabout almost daily. Cllr Howells advised that this needs logging with the Police to create a record of the issue and to raise the concerns with NELC Highways.

Cllr James raised the issue of The Lodge and the HGV's that are parking on the deceleration lane into the garage and across resident drives and hard standing on the A18; again this will be raised with NELC Highways.

Cllr Turner advised that the footpath between the Rookery and Red Cottages needed the overgrowth removing and the roads and paths need sweeping to remove the stones.

The Chair confirmed the next meeting dates as:

- Planning Meeting - Tuesday 19th March 2019
- Full Council and Planning Meeting – Tuesday 2nd April 2019

The Chair declared the meeting closed at 8.55pm.

Signed:

Chair

Dated: