

Minutes of Laceby Parish Council Finance and Planning Meeting
Held at the Stanford Centre, Cooper Lane Laceby on Tuesday 5th February 2019 at 7.30pm

12213 Present: Chair - Cllr B Metcalf
Cllr R James, Cllr S Turner, Cllr P Schofield, Cllr S Greenbeck, Cllr D Johnson,
Cllr D Hasthorpe

Also present: Cllr M Dickerson
No members of public were present
Clerk – Nicola Ashton

Apologies: Cllr J Howells

The Chair opened the meeting and welcomed everyone.

12214 Minutes from the 8th January 2019 and 22nd January 2019.

Minutes from the meetings held on the 8th and 22nd January 2019 were put forwards for approval. Minutes were proposed by Cllr Schofield, and seconded by Cllr Greenbeck. Cllr Metcalf requested a show of hands, all Councillors were in agreement and minutes were approved.

Declaration of Interests & Dispensations

Cllr James (RJ) requested the following statement be recorded as Chair of NELC Planning Committee, and Cllr Hasthorpe as a member of NELC Planning Committee:

"I am Chair(RJ) / member (DH) of North East Lincolnshire Borough Council's Planning Committee and I am present here in my role as Parish Councillor and not as chair / member of North East Lincolnshire Council's Planning Committee. I am able to participate as the proposal before us does not substantially effect the well being or financial standing of the Parish Council, and must make it clear that my views and vote are expressed on the limited information before me. I must reserve judgement and the independence to make up my own mind on each separate proposal, based on my overriding duty to the whole of North East Lincolnshire, not just to the people in the parish, as and when I hear all of the relevant information when it comes before me at Planning Committee.

I will not in any way commit myself as to how I or others may vote, or what may be said, when the proposal comes before Planning Committee. I will declare a personal interest in relation to my being a member of the Parish Council when the item is before Planning Committee."

There were no further declarations of interest or dispensations recorded.

12215 Public Forum

There were no public present at this meeting and so there was no requirement for a public forum.

12216 Police Matters

Cllr Metcalf updated the Council on the St Francis Grove vandalism. Report was shared from PC Wood; Cllr Greenbeck commented that the levels of crime were going down, and Cllr Metcalf added that it was most likely due to the way the police were reporting now. It was acknowledged that there were a further 7 incidents at the McDonalds / Morrisons complex on Hilmore Road, Laceby.

12217 Ward Councillors Report

Cllr Metcalf asked if there were any issues we wanted Cllr's Dickerson and Hasthorpe to look into for us. Cllr's Turner and Metcalf explained that since the road's were resurfaced there was still a lot of stones on sections of the road where cars parked and across the paths throughout the village. The road sweeper had been, but it is sweeping the cleaner sections and cars need to vacate the

sections of the road for the sweeper to be effective. Cllr Hasthorpe advised he would speak to Highways team in regards to this issue.

12218 Planning Matters

Cllr Metcalf advised that she had been contacted in regards to the Meeting Room on Stockwell, and future plans of the group. It was agreed that this would be dealt with when it is brought to Parish Council officially, but in principal there were no negative comments.

DM/1097/18/FUL – Change of use of land for the siting of 74 timber lodges; Manor Golf Course, Barton Street, Laceby.

Plans were inspected and discussed at length by all in attendance, and it was identified that the additional lodges would generate extra traffic to and from the site in the summer and that the junction onto and off the A18 may cause problems even with the planned Highways work due in 2020. Cllr Metcalf asked whether there were any objections to the plans; all Councillors agreed that whilst there were no objections to the plans, the Parish Council should make a recommendation in regards to the junction and access / egress for the Golf Course. Cllr James abstained.

Action Clerk to advise NELC Planning of the outcome.

12219 Matters Arising

Defib update

Cllr Metcalf advised that she had not had any information, but would follow up the planning application we had submitted.

Church wall - works to repair coping stones

Cllr Schofield advised that he had spoken to a builder regarding repair of the coping stones at the church. He confirmed that there would be a need for traffic management for H&S; Cllr Johnson suggested it was completed when the nights get lighter and that a quieter time on the road be used. Cllr Hasthorpe confirmed he would mention it to Highways and ask them to contact us re what we would need.

12220 Finance Matters

2019/20 Precept

All Councillors considered the revised figures for the 2019/20 precept. The Clerk advised that having spoken to NELC Grounds Maintenance; they had confirmed that the grass cutting for the new financial year would be every 2-3 weeks rather than the 4-5 weeks as was the case in the current year. It was agreed that at this moment in time there was no requirement for additional grass cutting, but that it would be monitored.

Action Clerk to advise the contractor of outcome.

Cllr Metcalf asked if everyone was in agreement with the figures, a full show of hands confirmed the precept approved.

Action Clerk to advise NELC of the precept figures.

Accounts for payment

The following items were approved for payment:

Salaries for 2 members of staff February 2019	£875.45
HMRC – Income Tax, February 2019	£134.00
Cllr Metcalf – Chairs Allowance	£20.00
Stanford Centre – meeting room hire January 2019	£24.00
ICO – Data Protection Fee	£40.00

Clerks telephone line	£20.50
Clerk's Petty Cash	£23.99
Cemetery grounds maintenance	£920.00
Cemetery waste collection Jan 2019	£35.00
Total payments made	£2092.94

Cllr Hasthorpe proposed the payments, and was seconded by Cllr Johnson; a full show of hands confirmed the payments authorised.

The Clerk advised that the price of the cemetery waste collections was increasing from £35 per month to £95 from 1st March; this is an increase of nearly 3 times the current price and was because of the cost regarding tipping charges. Councillors asked the Clerk to look into other options for waste removal from the Cemetery including a waste collection and the price of a skip so that a decision can be made at the next meeting.

Action Clerk to look at waste removal costs for Cemetery.

The Clerk confirmed the quotes for new IT equipment; prices had been considered from 2 retailers and a local IT company. The total cost for a new Dell laptop, HP printer, software, installation and delivery with adhoc support is £729. Cllr Dickerson suggested that the new printer be set up on the HP Instant ink. Cllr Hasthorpe proposed the purchase and this was seconded by Cllr Johnson. Cllr Metcalf asked if everyone was in agreement with the purchase of new equipment for the Clerk, and all Councillors agreed they were through a show of hands.

Action Clerk to purchase the equipment.

12221 Church and Cemetery Matters

Church Wall

Cllr Hasthorpe confirmed he had spoken to Debbie Swatman at NELC regarding the Church hedge on Church Lane and has been advised that the boundary will be the middle of the hedge, and that there will be around an extra foot of road on Church Lane. Cllr Johnson advised that the streetlight in the middle of the hedge will give a guide on where the boundary is, and that the Church had confirmed they wanted to go ahead with the new wall. It was suggested that the next step would be a meeting with Debbie to discuss the work and next steps.

New Cemetery sections 12-15

Cllr Metcalf confirmed that the new plans for the Cemetery sections 12-15 had measured and drawn out and that moving forwards the Clerk will mark out the graves with 4 stakes as currently the graves are not aligned in the rows they should be, and we just put 1 stake in to mark the grave. We would like to ensure everything is neat, tidy and in line and the new section has been planned this way. This information will need to be relayed to the gravedigger and the funeral directors. The new section will be split into 4 subsections numbered 12 to 15. Section 12 will need to be filled before we move into section 13 and so on.

Cemetery Regulations

Cllr Metcalf advised that she and the Clerk had met to put the new regulations together and that these reflect our Cemetery better than the others we had considered. It was acknowledged that the new regulations were comprehensive, and that when a plot is reserved / purchased the Clerk will send out a copy of the fees and the regulations at the time of purchase. These need to be sent out to all stakeholders and placed on the website.

Cllr Metcalf asked if everyone was in favour of the new regulations, and a full show of hands confirmed this.

Action Clerk to send out new Cemetery Regulations and update the website.

Cllr's Greenbeck and Johnson confirmed that they were contacting companies with regards to the Memorial to gather advice on the maintenance work it needs.

12222 St Francis Grove Matters

Cllr Metcalf advised that she had spoken to the PCSO re the fire damage at Christmas and that they were going to investigate the information we had received regarding the culprits.

The Clerk confirmed the insurance claim had been submitted, but that we were still waiting for an official quote from the supplier.

12223 Stanford Centre

Cllr Metcalf advised that the Stanford Centre was due to receive their cheque for £20,000 from the Solar Fund for new heating for the centre; this was planned for Thursday.

12224 Allotments

Cllr Metcalf advised that Mr Kitchen had now left NELC and had passed on all information regarding the allotments to Mr Ed Cox, and read an email from Mr Cox in regards to the allotments and the meeting they had had; it was felt this was not helpful or constructive. We are still waiting on a copy of the lease that was promised in September 2018, and consideration would be given to a consultation with the villagers. It was recognised that budget had been aligned to make the improvements identified in the email.

Action Clerk to contact Mr Cox re the lease.

The Clerk advised that around 5 plots had been returned to the Parish Council following the letters sent in December, of the plots 2 are very big and the Allotment Association suggested that the plots be split into 4 smaller plots. This was agreed by all and the Clerk will let the Allotment Association know.

12225 Correspondence

Correspondence has been received from a villager regarding the parking on footpaths and dog waste around the village.

Action Clerk to request NELC send enforcement out to the village, and reply to the resident.

12226 Information Exchange

Cllr Greenbeck asked if there were any items we wanted to take to and discuss at the Town and Parish Meetings and she can ask for it to go on the next agenda. This can be things that may affect other Parish Councils.

Cllr Metcalf added that we need to look at the byelaws in regards to parking on grass and the process that we would need to follow. Cllr Hasthorpe suggested we speak with Debbie Swatman about this matter.

The Chair confirmed the next meeting dates as:

- Planning Meeting (if required) - Tuesday 19th February 2019
- Full Council and Planning Meeting – Tuesday 5th March 2019

The Chair declared the meeting closed at 8.35pm.

Signed:

Chair

Dated: