

Minutes of Laceby Parish Council Planning Meeting

Held at the Stanford Centre, Cooper Lane Laceby on Tuesday 1st October 2019 at 7.30pm

- 12369 Present:** Chair – Cllr B Metcalf
Cllr R James, Cllr L Emerson, Cllr S Greenbeck, Cllr D Johnson
- Also present:** Cllr Ron Shepherd – Portfolio Holder for Safer & Stronger Communities
2 members of public present
Clerk – Nicola Ashton
- Apologies:** Cllr S Turner, Cllr P Schofield, Cllr D Hasthorpe

Apologies were accepted.

The Chair opened the meeting and welcomed everyone, extending special thanks to Cllr Shepherd for coming to speak tonight.

12370 Minutes from the 3rd and 17th September 2019

Minutes from the meetings held on the 3rd and 17th September 2019 were put forwards for approval, the minutes were proposed by Cllr Johnson and seconded by Cllr Greenbeck. Cllr Metcalf ensured all Councillors were in agreement with a show of hands and minutes were approved.

12371 Declaration of Interests & Dispensations

Cllr Metcalf asked if anyone had any interests or dispensations to declare. The Clerk confirmed that there were planning applications and Cllr James declared an interest in regards to her position as a member of the Planning Committee and asked for the following statement to be recorded.

"I am a member of North East Lincolnshire Borough Council's Planning Committee and I am present here in my role as Parish Councillor and not as member of North East Lincolnshire Council's Planning Committee. I am able to participate as the proposal before us does not substantially affect the well-being or financial standing of the Parish Council, and must make it clear that my views and vote are expressed on the limited information before me. I must reserve judgement and the independence to make up my own mind on each separate proposal, based on my overriding duty to the whole of North East Lincolnshire, not just to the people in the parish, as and when I hear all of the relevant information when it comes before me at Planning Committee.

I will not in any way commit myself as to how I or others may vote, or what may be said, when the proposal comes before Planning Committee. I will declare a personal interest in relation to my being a member of the Parish Council when the item is before Planning Committee."

Cllr Metcalf also declared an interest in the Stanford Centre as she was going to make a request for funding.

There were no further declarations of interest or dispensations recorded.

12372 Cllr Shepherd – Safer and Stronger Communities

Cllr Shepherd thanked the Chair for the invitation to the meeting and explained that he was here to introduce himself and explained that he felt it was important to go out to Parish Councils to assure them that they are just as important within the authority and that he wanted a good link between everyone.

He went on to explain that there were a couple of priority areas including fly tipping and Operation Yellowfin which focus' on motorcycles.

In respect of the fly tipping, rapid response cameras were now in operation and was offering a good level of success. In addition to this there is Farm Watch and a developing relationship with the Parishes. It is difficult to get a prosecution from CCTV alone, so Neil Clark was leading the team who

inspected the waste to find evidence. It was also requested that anyone who finds fly tipped waste, should report it immediately to NELC. The quicker it is reported the better chance they have at gathering evidence. Cllr Shepherd also explained that the evidence is strengthened by a statement from the public who may have seen the incident; he confirmed that the details of the person making the statement is withheld offering anonymity.

In regards to Operation Yellowfin, in last two weeks they have seized 12 motorcycles; of which 6 were destroyed and 6 were passed back to their owners (stolen). There is funding available under crime reduction schemes for things such as motorcycle gates. Again, there is a reliance on evidence, and social media is offering this at the present.

Cllr Shepherd also advised:

- Should anyone find nitrous oxide canisters, this needs to be reported to the police. Police are working with retailers to advise not to sell to young people.
- Graffiti – the Skins tag had been reported through neighbourhood watch and the young man has been caught.
- PSPO's – public space protection orders – have been in place 2 years now and now includes littering and dog fouling.
- Aim is to develop an enforcement hub in which all teams will work together and be able to issue / enforce whether it is dog fouling, littering, traffic, parking, environment.
- Currently collecting data on traffic movement across the borough which will determine where the safer roads vans etc are deployed.
- Lots of new initiatives in the pipeline; the public wanted better enforcement and this is what NELC are going to deliver.
- If there is a problem with dog fouling, then this should be reported and then a picture can be built and wardens deployed.

Cllr Shepherd thanked the Council.

12373 Public Forum

Cllr Metcalf opened the meeting to the public forum, asking if there was anything for discussion in regards to tonight's agenda. It was brought to the Councils attention that there were issues around the speed of vehicles along Butt Lane and Gibraltar Lane and that the speed sign on Butt Lane does not register speed above 40mph. Cllr Metcalf confirmed that there was nothing else for discussion, and closed the public forum.

Action Clerk to notify NELC / Cllr Shepherd.

12374 Police Matters

The Wolds Community Newsletter was shared with all present. Cllr Greenbeck explained that there were an average of 25 crimes each month, with Cllr Metcalf confirming 7 were within Laceby. It was confirmed that there was nothing to feedback to the PC team.

12375 Ward Councillors

There were no Wold Councillors present at the meeting.

12376 Planning Matters

DM/0861/19/FULA – erect two storey extension to rear to include balcony at first floor and various alterations; Kingsfield House, Caistor Road, Laceby

Plans were considered and discussed and no concerns were raised. Cllr Metcalf asked if everyone was happy with the details presented, all agreed.

Action Clerk to advised NELC Planning.

Cllr Metcalf confirmed that **DM/0600/19/FUL – two storey extension 73 Caistor Road, Laceby** had been approved under delegated powers.

12377 Matters Arising

VE Day celebration

Cllr Metcalf confirmed that the planning meeting on the 17th September to discuss the VE weekend celebrations went really well. Moving forwards, it is not required that everyone from the Parish Council attend, but happy for anyone who would like to be involved and attend the meetings. Cllr Metcalf will feedback on developments at the main PC meetings. The Clerk confirmed that she had not been notified of any representatives, and Cllr Metcalf suggested we have a sign in list for the next meeting so that we can capture contact details.

Cllr Metcalf went on to explain that she felt that as we had proposed the celebration on the Friday 8th May, it should be the responsibility of the Parish Council to fund it. This would include paying for any portaloos, licences, hire of any groups etc. A full show of hands showed everyone was in agreement with this.

Remembrance Sunday

The Clerk confirmed that she had spoken with the Royal British Legion secretary about the Remembrance Sunday parade, and he had advised that the paperwork had been completed and they were waiting for response from NELC and Police. The Clerk acknowledged that she felt relief it was sorted, and that moving forwards next year she will work with the RBL to organise the event with a view to take over the following year.

Church Floodlights

Cllr Metcalf advised that she had spoken with Mr Sykes about the Church floodlights and after a conversation with NELC Planning, Mr Sykes has confirmed that we will need planning approval and Laceby PC will carry out the application, with Mr Sykes providing the heritage statement.

Mrs Mawer has spoken to the electrician who has confirmed that he has not condemned the lights, that they can be used and the replacement is for energy efficiency reasons. Cllr Johnson advised that he too had spoken to the electrician and had been told that the lights should have been tested annually and haven't been and that they should only be used whilst under supervision. There is a risk of fire at the main board inside the church if left turned on and unsupervised. Cllr Johnson advised that Cllr Hasthorpe be given the information as he was already dealing with it.

12378 Finance Matters

Accounts for payment

The following items required approval for payment, some were Bacs and some Cheque payments:

Salaries for 3 members of staff October 2019	£1589.53
HMRC – Income Tax, Oct 2019	£398.04
Chairs Allowance	£20.00
Stanford Centre room hire – July & Aug 2019	£24.00
Clerks telephone line	£22.00
Cemetery Waste collections Sept 2019	£40.18
Groundskeeper & Clerk petty cash	£48.62

Skip Hire - Cemetery	£180.00
Litter Picker equipment	£35.78
Allotment Lease – rental 29/9/19 – 24/12/19	£333.00
Allotment refund re charges	£52.00
External Auditors	£360.00
St Francis Grove Hedge Cutting	£220.00
Total	£3323.15

The Clerk confirmed 3 payments were cheque and the rest bac's payments. Cllr Johnson proposed the payments, and was seconded by Cllr Greenbeck; all Councillors agreed the payments be authorised.

12379 St Francis Grove Matters

Cllr Metcalf advised that we had 3 quotes for the exercise equipment, and suggested that she look to identify the best option for the contract; one company had offered to meet with us to discuss the options and carry out a site visit. Cllr James asked if decision could be made on amount we have to spend. Cllr Metcalf advised that quotes were dependent on equipment and it would be best to work out what we need first. Cllr Metcalf will feedback at next meeting. Cllr Emerson advised that it would promote healthy living and encourage teens away from the play area.

12380 Church and Cemetery Matters

War Memorial

Cllr Johnson shared pictures of the new memorial with all present. Unfortunately, due to the weather and the need to put in 2-foot foundations they were not able to pin down an installation date but confirmed that the memorial was on track and was waiting for an update this week on where the work was. If they are not able to confirm a date to install in next 2 weeks then it will not be done until after the Remembrance events.

Cllr Greenbeck asked if when the memorial was put in place, we could invite Sue Fortune to the ceremony / grand unveiling.

Grounds Maintenance

Cllr Metcalf explained that she, Cllr Greenbeck and the Clerk had met with the tree surgeon and discussed with him tidying up some of the holly and laurel trees and bringing them back down to a more manageable size, for the Groundsman to maintain. This included clearing some shrubs and hawthorns close to the new sections which would create approx. 12 new grave spaces. Due to the cutting of the trees, they will look untidy for the first year, but this work needs to be done, and work would be carried out in Jan / Feb. Total cost for all work is £1975, and includes cutting the Church hedge back as well. Cllr James proposed the work be carried out and this was seconded by Cllr Johnson. A full show of hands showed all in agreement. Cllr Metcalf requested the Clerk ask for the Church hedge be cut as soon as possible.

Other items

- The Clerk is trying to pin down contractor for price for the tap to the top of the cemetery.
- Cllr Johnson raised concern around the damaged bench near the Haagensen Memorial; prices to be sought and to be discussed at next meeting.

12381 Stanford Centre

Cllr Metcalf explained that initially the Parish Council put aside funding to assist the Stanford Group, however, the funding has not yet been needed, but remains held ringfenced for the group. The Solar Fund has paid for the heating installed over the summer, and a new funding application has been put in for new blinds for all the windows. Cllr Metcalf explained that the group was now looking for Laceby Parish Council to fund wi-fi and the licences for the pc's for the next 3 years. The Licence alone will be around £1000, and the wi-fi works out at around £40-45 pcm. Apart from the Royal British Legion there is no other public building which offers wi-fi and access to a computer in the village so this is an important resource. Funding requested is approx. £2600 over the next 3 years.

Cllr James confirmed it was a valuable resource and acknowledge that not everyone has internet access in their homes. Cllr Emerson added that there were children and the elderly who really valued the opportunity to use pc's and internet at Stanford Centre. Cllr James proposed that the funding be given and this was seconded by Cllr Greenbeck, a full show of hands showed all in agreement.

Cllr Metcalf went on to report on the recent Macmillan Coffee morning, which took place on Friday in conjunction with Stanford School, raised over £400.

12382 Allotments

A letter was shared with all in regards to the old Butt Lane allotments and maintaining the site in line with the lease. It was agreed by all to send to NELC for them to consider whether they would be willing to discuss a change to the current lease.

The Clerk reported that she had met with the Allotment Association to review the plots and had contacted those who were not keeping their plot within the tenancy agreement, and letters had been sent to those tenants. This will be an annual review undertaken each autumn, and followed on from the meeting and plot holders who were contacted this time last year. Three plots had been returned, and as there is a waiting list, the allotment association would be contacting new tenants to take on the plots.

12383 Correspondence

Letter has been received from a resident whose property borders the Laurel Hedges on St Francis Grove play area. Letter was shared with Council, and it was confirmed that the hedges had finally been cut the previous day. The Clerk advised that she had written to the resident and Cllr Greenbeck confirmed that the resident had thanked her for the work being completed.

The Clerk explained that ERNLLCA had sent a postal ballot for the Executive Committee. As Cllr Hasthorpe had resigned, Cllr Metcalf asked the Clerk to notify them. The Parish Council has two votes, and these were cast.

12384 Information Exchange

Cllr Greenbeck explained that she had been contacted by Beth Carroll from the Scouts in regards to the Scout Hall on Caistor Road. In its current state, the hall needs a significant amount of money spending on it, and there are concerns the building may be condemned. The scouts also don't want the additional responsibility of running the building, and in addition to this the main scout leader is taking a step back. They would like to see if there was an option to form a committee to run the hall. At present 75 children use the hall and they don't have anywhere else to go.

Cllr Metcalf advised it might be worth getting a builder in to look at the building, and the Clerk was asked to invite Beth to the November meeting. The Clerk was also asked to invite Cllr Hudson and Cllr Hasthorpe to the meeting so they can update on what they know.

Cllr Johnson advised that he had spoken to BT and Open Reach about the telephone box and it had been implied that the removal was a foregone conclusion – they offered to sell the box for £1, but said the line was disconnected. They advised that a restored red box would cost around £2400, but there would be no line. Cllr Greenbeck advised that the big flower tower near the Caistor Road shops could be moved to this location as there were people willing to look after it.

Cllr Emerson advised that there were still issues around the speed of vehicles on Gibraltar Lane, and asked if this could be reported again.

The Chair confirmed the next meeting dates as:

- Planning Meeting (if required) – Tuesday 15th October at 7.30pm
- Full Council and Planning Meeting – Tuesday 5th November at 7.30pm

The Chair declared the meeting closed at 9.30pm.

Signed:

Chair

Dated: