

Minutes of Laceby Parish Council Full Council and Planning Meeting
Held at the Stanford Centre, Cooper Lane Laceby on Tuesday 7th August 2018 at 7.30pm

12109 Present: Chair - Cllr B Metcalf
Cllr S Turner, Cllr P Schofield, Cllr S Greenbeck, Cllr D Johnson, Cllr R James

Ward Cllr D Hasthorpe and Cllr M Dickerson

Also present: 3 members of the public
Clerk – Nicola Ashton

Apologies: Cllr J Howells, Cllr S Murray

The Chair opened the meeting and welcomed everyone. Apologies were accepted.

12110 Minutes from the 3rd July 2018.

Minutes from the meeting held on the 3rd July 2018 were put forwards for approval. Cllr Metcalf requested a show of hands, all Councillors were in agreement and minutes were approved.

12111 Declaration of Interests

Cllr James read out the following statement:

"I am Chair of North East Lincolnshire Borough Council's Planning Committee and I am present here in my role as Parish Councillor and not as chair of North East Lincolnshire Council's Planning Committee. I am able to participate as the proposal before us does not substantially effect the well being or financial standing of the Parish Council, and must make it clear that my views and vote are expressed on the limited information before me. I must reserve judgement and the independence to make up my own mind on each separate proposal, based on my overriding duty to the whole of North East Lincolnshire, not just to the people in the parish, as and when I hear all of the relevant information when it comes before me at Planning Committee.

I will not in any way commit myself as to how I or others may vote, or what may be said, when the proposal comes before Planning Committee. I will declare a personal interest in relation to my being a member of the Parish Council when the item is before Planning Committee."

Cllr James explained that as a neighbour of Laceby Lodge (item under Planning) she would be speaking at the public forum as a member of public, and would leave the meeting where this item came up for discussion on the agenda. A declaration of interest form was completed.

There were no dispensations recorded.

Public Forum

Cllr Metcalf opened the meeting to take public forum regarding items on the agenda.

- Mr Keeble, Chairman of Laceby Allotment Association requested to read out a statement. In this statement he explained the issue of rodents on the allotments and the costs that the allotment association had met in regards to training, equipment and bait to try and control the problem. Mr Keeble explained that the Council had made previous payments towards rodent control, but that since August 2015 the allotment association had met costs totalling £897.30. He requested the Council consider reimbursement of these costs as the landlord responsible for the allotments, or at the very least the costs associated with certification of £259.74 be met.

Cllr Metcalf thanked Mr Keeble for the information (copy given to clerk) and asked that as the allotments were not on tonight's agenda that this be an agenda item at the next Full Council meeting on the 4th September. All councillors agreed and Mr Keeble thanked the Council.

- Cllr James asked to address the Public forum as a member of public, on behalf of herself and the other neighbours of Laceby Lodge. She explained that the letter from JMS Planning and Development Ltd is an attempt to mitigate the concerns and complaints from local residents, but does not consider all the issues. A temporary extension to opening hours will have a huge impact in regards to lighting and noise nuisance and antisocial behaviour, and there have also been objections from environmental and the police around this too. They are continually breaching current planning restrictions in regards to night time barriers and HGV's. It is also their responsibility to keep the landscape maintained; there are areas of long grass next to the woodland walk that is tinder dry and hasn't been dealt with. Planning was agreed with opening hour restrictions under condition 2.

There were no further items raised and Cllr Metcalf reconvened the Full Council and Planning meeting.

12112 Police Matters

A report from PC Wood was circulated for consideration. A short discussion was held regarding its contents. Cllr Turner raised concerns regarding the speeding and parking within the village. Cllr Turner continued that there was also a problem with delivery vehicles and where they parked to off load their goods around Caistor Road, the square and around the corner near the church. Cllr James suggested that we ask the PCSO's to have a chat with local businesses about how delivery vehicles park and suggest safer / better ways to off load their goods.

Action Clerk to email PC Wood with regards to this

12113 Ward Councillors Report

Ward Councillors confirmed there was nothing to report at this moment.

12114 Planning Matters

DM/0279/18/FUL and DM/0278/18/ADV – Car park management system and signage at the Nags Head, Laceby.

Cllr Metcalf explained that there was a new landlord at the Nags Head, Laceby, who has bought the lease from the previous owner. Cllr Metcalf has been to speak to him about the car park and he has confirmed that he does not want the machines and signage in place and will not be appealing the planning. Cllr Metcalf confirmed that the appeal date is the 6th September and after this date she will contact planning with regards to enforcement.

DM/1085/17/FUL | Variation of Condition 2 (Opening Hours) following application DM/0528/16/FUL to allow the premises to be open for business 24 hours a day seven days a week but with the supply of fuel and goods restricted to between the hours 6am to 11pm (to include additional information from applicants agent dated 28th June 2018) | Laceby Lodge Services Barton Street Laceby North East Lincolnshire.

Cllr James left the meeting at this point.

Cllr Metcalf read out the letter from JMS Planning and Development Ltd, acting on behalf of the owners of Laceby Lodge. Cllr Metcalf then read the letter from a resident which was accompanied by photo's of HGV's parked up. There have also been letters from other residents in the vicinity to the Laceby Lodge with similar comments. Cllr Hasthorpe explained that he had met with Highways last week to put forward suggestions from residents in regards to the HGV's and parking issues.

Cllr Metcalf asked if all Councillors were happy to continue with the objection around the opening hours, which were condition 2 in the original planning agreement, that was accepted by the owners of Laceby Lodge. Also to reiterate the nuisance from noise, lighting and antisocial behaviour as this would affect residents. After a show of hands all Councillors agreed to Cllr Metcalf's suggestion.

Action Clerk to send letter of objection as above.

DM/0465/18/FUL – Manor Golf Course, Laceby. To demolish existing outbuildings, erect two detached buildings to provide spa, gym, offices with ancillary facilities and 12 hotel rooms with decking to rear with landscaping.

Amended plans had been received in regards to this application. Cllr Metcalf explained that after looking at the planning application the plans have been amended as one of the buildings to the south was situated on a public right of way. Cllr Metcalf confirmed that our objection was around the increased numbers of vehicles and the safety of vehicles entering and exiting the A18 from the Manor Golf Course. A discussion ensued around the planned works on the A18 by the Department of Transport. Cllr Metcalf requested a show of hands for the Council to reiterate its objection in regards to safety of vehicles accessing and exiting the Manor Golf Course. All Councillors agreed.

Action Clerk to write letter acknowledging amended plans and reiterating objection re safety.

Cllr's Greenbeck and Johnson raised concerns of safety around the number of cars from the Mercedes garage that were pulling off the A46 at Caistor Road, turning back around onto the A46 between 5-6pm as the cars were brought back into the garage. Cllr Hasthorpe advised that he would speak to the garage about safety of this.

12115 Matters Arising

There were no matters arising.

12116 Finance Matters

The following payments were approved for payment:

Salaries for 3 members of staff July 2018	£1361.25
HMRC – Income Tax payment for July 2018	£270.16
Salaries for 3 members of staff August 2018	£1399.84
HMRC – Income Tax payment for August 2018	£296.01
Cllr Metcalf - Chairs Allowance	£20.00
Monthly collection of waste from the Cemetery	£50.00
Hedge cutting St Francis Play area	£200.00
St Francis Playground cleaning	£900.00
Petty Cash	£21.39
Clerk Stationery & printer ink	£30.32
Stanford Centre Group – Meeting room hire June 2018	£18.00
Resident – access and use of water for St Francis playground cleaning	£50.00
Cllr D Johnson – wheelie bin lid for Cemetery	£30.00
Clerk mileage and parking claim	£36.85
Clerks telephone line	£20.50

Total payments made	£4704.32
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Payments proposed by Cllr Greenbeck, seconded by Cllr Schofield and a show of hands confirmed full agreement by all Councillors for payment of the above items.

12117 HR Matters

Litter pickers hours - Cllr Metcalf explained that this was on the agenda as the litter picker does not have enough hours to cover the village now that there are the new housing estates. The litter picker is going to have a look at how many hours he actually needs and Cllr Metcalf asked that this be added to next month's agenda to be considered.

12118 GDPR

Cllr Metcalf asked if everyone had looked at the presentation from Paul Ellis with regards to GDPR, this was confirmed. The Clerk continued to explain that she had looked at both the NALC guidance and that from Paul at NELC. From this an action plan had been generated which the clerk explained by action point. There would be a lot of policies for Councillors to look at for the September meeting, and there will be additions to the action plan as it was worked through, however, it was all achievable. Cllr Metcalf asked the Clerk to have a discussion with Paul at NELC before she began working through the action plan.

Action Clerk to speak to Paul Ellis and begin working through GDPR action plan.

12119 Highways review

The Highways review had been circulated by the Clerk prior to the meeting. Cllr Metcalf asked whether anyone wanted to suggest any amendments to last year's plans. There were no suggested amendments.

12120 Church and Cemetery Matters

Church Hedge

Cllr Metcalf explained that she had met with 3 people to discuss the hedge and obtain a quote, and now has 2 quotes for consideration. One was for £350 the other for £275, both of which were to level out the top of the hedge, cut the hedge back along Church Lane, reduce the Ivy hedge on the Church side. Due to the work that had already been completed the work was awarded to MES Gardening, proposed by Cllr Schofield, seconded by Cllr Greenbeck and agreed by all Councillors at a show of hands.

Action Clerk to contact MES and request work be carried out asap as a high priority.

Cllr Metcalf went onto explain that she had spoken to the Church Wardens about the hedges along Church Lane and whether it might be possible to secure some Solar Funding to replace the hedges with a wall and railings, which would improve visibility, reduce maintenance and save approx £600 a year on hedge cutting. Cllr Metcalf asked the Council what they thought of the idea and its feasibility, and a discussion followed. A show of hands confirmed that Cllr Metcalf can liaise further with the Church to see if this is possible.

Cemetery

Cllr Metcalf explained a resident had been in touch regarding a Holly Tree in the Cemetery overhanging their property. Cllr Greenbeck said there were problems with this at other residences along Keith Crescent. It was agreed that a price should be sought, Cllr Metcalf will contact a tree specialist for a price.

Action Cllr Metcalf to get quote for Holly tree.

Cllr Metcalf went on to explain that when she went up to the Cemetery earlier this week, the groundskeeper had asked her to come and look at a problem. Unfortunately someone has tipped

garden waste – conifer branches and grass cuttings - over the fence into the Cemetery. A brief discussion took place about how the council would deal with this. Cllr Hasthorpe made the suggestion that the Council write to the houses that boarder that part of the Cemetery about the tipped waste. All Councillors agreed to this course of action.

Action Clerk to write to residents on Keith Crescent about the fly tipping.

12121 St Francis Grove Play Area Matters

Missing bin

Cllr Metcalf explained that after an appeal on the Laceby Community page the bin has now been found. After discussion it was agreed that the best place for it was on the fence as you come down the path from the top of the Pit. After a show of hands it was agreed to purchase a length of chain to secure the bin to the metal fence.

Repairs

Cllr Johnson advised that the railings around the play area had been vandalised, and that he had actioned a repair, for which an invoice was to follow. He explained that he had also replaced some shackle pins on the swings. Cllr Johnson continued that there had also been waste tipped onto the Pit from properties on St Peters.

Action Clerk to notify the gardener the work can go ahead and ask them to contact Cllr Johnson re the Elders in the Hedge.

Surface cleaning of the play area – Clerk has 2 quotes, and had tried 2 other companies who had both declined to quote. The first quote was for a jet wash and priced at £350, the second quote included jet washing, cleaning and sanitising the area, and removing the black lichen marks. Pictures shared from last year's sample and this work is priced at £900. Discussion took place regarding pressure washing and treating the area. It was confirmed that the sample patch that was done last year still looks ok.

Cllr Metcalf raised the issue that there were cracks near the Dinosaurs and that after the clean Wickstead will need to repair.

It was agreed that pressure washing would not do the job, after a show of hands it was agreed to contact the company to sanitise, clean and remove the lichen. The play area will need to be closed on this day, and notices put up.

Action Clerk to contact company re a date to clean the play area, notices to go up in advance.

12122 Correspondence

Victoria Park

Cllr Metcalf explained that there was an even being held at Victoria Park on Wednesday 8th August by Jenny Griffiths of the Laceby In Bloom team to create a wildflower garden and help the children identify the trees. Compass FM and the Environment Officer (NELC) were going to be attending. The idea is to create a wildflower meadow in the future.

Church Lane bins

Cllr Metcalf explained that there have been ongoing issues with residents on Church Lane and their bins being collected and that the Parish Council should consider sending a letter to request that the smaller bin wagon should be sent for this street. Cllr Hasthorpe explained that he had already met with NELC who have agreed that if they cannot get the large wagon down, then the smaller one will be sent to collect instead. Cllr Metcalf added that an email had been received from a resident along with an FOI request had been done and this demonstrates the issues of access that there are. A discussion followed.

Action Clerk to send letter to NELC to get assurance that a small wagon will be sent. Clerk to email resident back to advise them we are looking into this and trying to seek assurance about the bins being collected and that we are dealing with the parking.

Tree Preservation Order

The Clerk advised that a Tree Preservation Order had been received this morning for 104-106 Caistor Road.

12123 Stanford Centre Group Report – Cllr Metcalf

Cllr Metcalf reported that the Stanford Centre Group had received a cheque from the Solar Funding for just under £4,000 for furniture and equipment for the library. She added that the Summer Reading scheme has 90 children registered on it.

12124 Information Exchange

Cllr Metcalf reported that the grass and hedge had again been missed at Cemetery Crescent.

Action Clerk to contact NELC to report this has not been cut at all this year.

The BMW garage is now parking cars next to the cycle path on the exit slip road from Grimsby Road. This is a concern for safety as it is distracting.

Action Clerk to contact planning enforcement regarding this.

Cllr Turner raised the issue of the grass along the centre of the A46. The Clerk explained she had met with the Manager for Grounds Maintenance who had explained the reasons why the A46 only has one cut a year and that they had cut the junctions at a diagonal to improve visibility. Cllr Turner asked why the A18 had been cut in full.

Cllr James asked if all the Dog leaflets had been delivered, and whether we had any others to be posted. Cllr James asked if we can get them into the shops and the noticeboard.

Action Clerk to get dog leaflets into the shops and the noticeboard.

The meeting was declared closed at 9.15pm by the Chair.

Signed:
Chair

Dated: