

**Minutes of Laceby Parish Council Full Council and Planning Meeting  
Held at the Stanford Centre, Cooper Lane Laceby on Tuesday 5<sup>th</sup> June 2018 at 7.30pm**

**12075 Present:** Chair - Cllr B Metcalf  
Cllr S Turner, Cllr P Schofield, Cllr S Greenbeck, Cllr D Johnson, Cllr R James,  
Cllr R Howells

**Also present:** Ward Cllr M Dickerson  
2 members of the public  
Clerk – Nicola Ashton

**Apologies:** Cllr S Murray and Ward Cllr D Hasthorpe

The Chair opened the meeting and welcomed everyone. Apologies were accepted.

**12076 Minutes from the 1<sup>st</sup> and 15<sup>th</sup> May 2018.**

The minutes had not been sent to all Councillors, these will be sent out asap and it was agreed that this would be approved next meeting.

**12077 Declaration of Interests**

Declaration of interests were completed as follows:

- Cllr James – planning matters
- Cllr Metcalf – finance matters
- Cllr Greenbeck – finance matters
- Cllr Johnson – finance matters

There were no dispensations recorded.

**Public Forum**

Cllr Metcalf opened the meeting to take public forum regarding items on the agenda.

- The Pub car park was raised – Cllr Metcalf confirmed that the Parish Council had put in an objection to both the car park and the signage applications. Cllr Schofield added that there had been a lot of objections on NELC planning website, and that it goes to planning committee on the 20<sup>th</sup> June 2018. Discussion ensued about the current charging on the car park and implications of fines before the planning had been dealt with. Cllr Metcalf advised she was going to call and see if she can speak at the meeting.
- Query raised regarding the footpaths, hedges and trees and which Cllr was responsible for this. It was confirmed that Cllr Turner is responsible for footpaths, but that all Cllr's were responsible for hedges and trees. Cllr Turner confirmed that she was aware of the issue on the path from the Beck to Morrison's, and that much of the path is lost due to the hedges, trees and grass overhanging them. Cllr Dickerson advised that if the Parish Council emailed her and let her know of problems she would also take this up.

**12078 Police Matters**

PC Wood and PCSO Ireland had confirmed they would not be able to attend the meeting, but a report had been sent. Cllr Howells acknowledged that the police were incredibly busy. All Councillors considered the report. Cllr Greenbeck commented on the number of reports made per month.

**12079 Ward Councillors Report**

Cllr Dickerson confirmed that there would be another Ward Walk in around a month's time.

Discussion followed regarding the problems with the grass cutting, overhanging hedges and weeds across the village. Cllr Dickerson re-iterated that she and Cllr Hasthorpe should be copied into any emails.

#### **12080 Planning Matters**

Cllr Metcalf advised that the planning re 29 Caistor Road has been approved.

#### **DM/1133/17/OUT – 152 Dwellings at Field Head Road, with emergency vehicular access at Charles Avenue.**

Cllr Metcalf advised that there had been no alteration to the plans, but that there was a Travel and Transport assessment that had been added, she then described the content of the document. Cllr Dickerson advised that Cllr Hasthorpe had been looking at Field Head Road and the Transport plans. It was agreed that the main objections remained the same. Discussion took place regarding the objections previously raised and with full agreement of all Councillors present it was agreed to send another objection in regards to this application.

**Action** Clerk to send objection by 6<sup>th</sup> June 2018.

#### **DM/0412/18/REM – Erection of 2 dwellings with attached garages and associated access to land adjacent to East Mount, Barton Street, Laceby.**

This application has been outlined before, with single access to both properties, but now includes access to each property via their own driveway. Highways report was noted.

***Cllr James left the meeting regarding earlier declaration of interest.***

Cllr Metcalf read out the description of the planning, and the plans were examined by all Councillors. It was noted that outline planning was already in place. After discussion Cllr Metcalf asked if there were any objections, none were noted. A show of hands confirmed that all Councillors were in agreement to approve the plans.

***Cllr James asked to return to meeting.***

Cllr James asked whether there had been any communication regarding the plans for 24 hour opening at the Laceby Lodge, Planning Reference – **DM/1085/17/FUL**. It was believed the deadline had been March.

**Action** Clerk to email planning to find out current situation, why it hasn't been determined yet.

#### **12081 Matters Arising**

- Councillors raised a query on the letter in the Grimsby Telegraph that had recently been published. Cllr Metcalf suggested we contacted the Grimsby Telegraph to find out the source of the incorrect information and ensured they had the correct information. It was confirmed that Mrs Griffiths (Laceby in Bloom) would be sending a letter to correct the information.

**Action** Clerk to write to Grimsby Telegraph with correct information, also suggested a photo with the cheque for £500 that had been previously been agreed.

#### **12082 Finance Matters**

The following payments were approved for payment:

Refund of burial plot, less £20 admin fee charged	830.00
Refund of deposit for allotment key returned x 2	10.00
Hire of Stanford Centre for Parish Council Meetings - Jan, Feb and March 2018	108.00

Removal of waste from Cemetery April 2018	35.00
Rates for Butt Lane Playing Field for 10/2/18 to 9/5/18	61.67
Plaque for WW1 memorial in Stanford Centre foyer	35.00
Weed killer for Cemetery	16.63
Postage stamps and printer cartridges	40.02
Groundsman's Petty Cash	39.00
Clerks Petty Cash	20.00
Salaries for 3 employees - June 2018	1398.34
HMRC – Income Tax, June 2018	294.37
Chair's allowance @ £20 pcm for May & June 2018	40.00
Lacey In Bloom - donation	500.00
<b>Total Payments for the month of June 2018</b>	<b>£3428.03</b>

The bank mandate was updated to remove the previous Clerk and 2 Councillors and add the new Clerk to the bank accounts.

### **12083 Allotments Report**

Tenancy handed to the Allotment Association. Cllr Schofield is the contact for Tenancy Agreements – requested more copies. Clerk to look at allotments and allocate payments, will also be bringing everything together into a spreadsheet.

Mr White has given up his tenancy due to ill health and his allotment will be taken over by the neighbour tenant.

**Action** Clerk to print more Tenancy Agreements for Cllr Schofield.

### **12084 Church and Cemetery Matters**

The Groundsman needs a skip for w/c 9<sup>th</sup> July, Cllr Schofield to sort this out.

Cllr Metcalf to advise undertakers of new Clerk and to pass over information, books and explain process.

### **12085 St Francis Grove Play Area Matters**

Regarding the Laurel hedging – 2 quotes have been requested and a 3<sup>rd</sup> one will be obtained. It was noted there were Elders in the hedges.

Surface cleaning of the play area – Clerk has spoken to two different companies, one who advised it was scrubbed clean with a brush rather than jet washed. Cllr Greenbeck said this hadn't worked previously. Cllr Johnson suggested the company who did it last year was approached for a quote and provided the Clerk with the company name.

Cllr Turner explained that neighbours to the play area are still experiencing problems from teenagers late at night. Most common is footballs being bounced off the swings which is upsetting the residents. Cllr Metcalf reiterated that it should always be reported to the police on 101. Cllr Turner explained that the resident is unwilling to call police in the early hours. Cllr Howells said the resident needed to keep reporting the incidents as the police will attend, and reporting the

incidents gives them a picture of the issues. Residents should not be going to the park to deal with this themselves.

### **12086 Correspondence**

Cllr Metcalf advised the meeting that she had received an email from a Butt Lane resident in May regarding the Dog Waste bin, this was read to the meeting. She explained that the waste bin had been removed, but due to complaints to NELC this had been reinstated. Cllr Howells added that the waste bins are in constant use, and that the Parish Council had been asked to put more bins in to the village as there wasn't enough.

**Action** Clerk to write to resident and advise them that the bin had been reinstated at residents request and any further complaints should be directed to NELC.

Cllr Metcalf had also received a letter from the Royal British Legion (RBL) regarding the Memorial at the Cemetery, around which they wish to place a railing to secure the remembrance wreaths to. Pictures were included to demonstrate the small fence. Cllr Greenbeck and Cllr Johnson thought this would be a very good idea. It was agreed to look into getting this work completed. Cllr Metcalf asked that the Memorial was added to the next agenda.

**Action** Clerk to write to the RBL advising them this will be looked into.

Cllr Metcalf advised the Council that there had been a discussion regarding the Laceby Parish Council website and access to minutes. The Clerk was aware of this and was looking into who hosted the website as it was believed the invoice hadn't been received.

**Action** Clerk to contact website host and sort out asap.

### **12087 Stanford Centre Group Report – Cllr Metcalf**

Cllr Metcalf explained that Solar Funding had been applied for new books for the library, as well as furniture and a display case. They should hear something in July.

On the next round of funding (funding open April and October), the plan is to apply for the Hall to enable the group to paint the hall, get new blinds, a conference table and a variety of chairs.

Cllr Dickerson explained the Stanford Trust were looking at the repairs and renewals with NELC in regards to the building.

Cllr Metcalf advised that the library is doing really well, and instead of a summer fair they are ready to launch the summer reading scheme and have Strawberry Cream Teas.

### **12088 Information Exchange**

Cllr Turner raised the issue of the state of the village in regards to the grass verges, the mess left behind and the bypass footpath – the path to Morrison's from the Beck was horrendous. Cllr Metcalf added it is just as bad in Grimsby and Cllr James advised the grass had been cut at the entrances, but that the grass was so high it was difficult to see oncoming traffic – especially on the Barton Street. Cllr Schofield added that the Aylesby Road was just as dangerous. Cllr Dickerson advised that the portfolio holder was Matthew Patrick and that a letter should be sent to him regarding the quality of cutting of hedges and grass across the village. Cllr Metcalf queried whether we should apply for Solar Funding to purchase a mower and cut the grass ourselves? Cllr Dickerson advised that other councils were doing this, but it was acknowledged by all that Council Tax was being paid for this service. Cllr Howells advised that the letter should make it clear of the danger to motorists in regards to an obscured view.

**Action** Clerk to write letter expressing concerns.

Cllr Greenbeck asked the Clerk to write to the Stanford Trust and advise them that Cllr Johnson was now the representative for the Charity Trust.

**Action** Clerk to write to the Stanford Trust.

### **12089 Training**

Cllr Metcalf advised that she had spoken to ERNLLCA about training courses. They are offering 'How to be a good Councillor', which is 3 sessions. They advised that if we wanted any particular training they could look to allocate a venue closer to us. Cllr's Metcalf, Greenbeck, Johnson, Howells, Turner and Schofield expressed an interest in completing this training. It was suggested that we offered the Stanford Centre for the venue.

**Action** Cllr Metcalf to speak to ERNLLCA and book this.

Cllr Metcalf advised that the Clerk was booked on the Induction training for new Clerks.

**The meeting was declared closed at 9pm by the Chair.**

Signed: .....

**Chair**

Dated: .....