

Minutes of Laceby Parish Council Full Council and Planning Meeting
Held at the Stanford Centre, Cooper Lane Laceby on Tuesday 4th December 2018 at 7.30pm

12175 Present: Chair - Cllr B Metcalf
Cllr R James, Cllr S Turner, Cllr D Johnson, Cllr P Schofield, Cllr D Hasthorpe,
Cllr S Greenbeck

Ward Cllr M Dickerson

Also present: 1 member of Laceby in Bloom
Clerk – Nicola Ashton

Apologies: No Apologies received.

The Chair opened the meeting and welcomed everyone.

12176 Minutes from the 6th November 2018.

Minutes from the meeting held on the 6th November 2018 were put forwards for approval. The Minutes were proposed by Cllr Hasthorpe, and seconded by Cllr Schofield. Cllr Metcalf requested a show of hands, all Councillors were in agreement and minutes were approved.

12177 Declaration of Interests & Dispensations

Cllr's Greenbeck, Metcalf and Johnson declared an interest in finance as they were to receive a reimbursement. Cllr Hasthorpe declared an interest in planning application DM/0693/18/FUL as a member of the Motor Industry.

Cllr James (RJ) requested the following statement be recorded as Chair of NELC Planning Committee and Cllr Hasthorpe (DH) as a member of NELC Planning Committee:

"I am Chair of North East Lincolnshire Borough Council's Planning Committee and I am present here in my role as Parish Councillor and not as chair(RJ)/member (DH) of North East Lincolnshire Council's Planning Committee. I am able to participate as the proposal before us does not substantially effect the well being or financial standing of the Parish Council, and must make it clear that my views and vote are expressed on the limited information before me. I must reserve judgement and the independence to make up my own mind on each separate proposal, based on my overriding duty to the whole of North East Lincolnshire, not just to the people in the parish, as and when I hear all of the relevant information when it comes before me at Planning Committee.

I will not in any way commit myself as to how I or others may vote, or what may be said, when the proposal comes before Planning Committee. I will declare a personal interest in relation to my being a member of the Parish Council when the item is before Planning Committee."

There were no dispensations recorded.

Cllr Hasthorpe queried the requirement for Declaration of Interest form being signed each meeting, and advised that the declaration being recorded in the minutes was acceptable and was something that could be discussed under Standing Orders; this was confirmed by Cllr Dickerson.

Cllr Metcalf confirmed that Standing Orders would be an agenda item for January 2019.

12178 Public Forum

As Laceby in Bloom was an agenda item there was no requirement for the public forum.

12179 Laceby in Bloom slides (agenda item No10)

Mrs Griffiths brought the presentation that was given to the In Bloom Judges in July 2018. Mrs Griffiths explained that they had received additional sponsors this year and had also been able to

apply for a grant from East Coast Community Fund for the Environmental projects that involve the chalk stream and the Victoria Park and Solar Funding to purchase equipment. Mrs Griffiths talked about the projects for the coming year which includes the information boards, and the work they were doing with the DofE, Brownies & Guides and the school. Mrs Griffiths gave information on the new bins and seats that they had secured and demonstrated everything that had been achieved this year with the photo's in the slides.

Mrs Griffiths asked the PC if they would be able to insure the notice boards when the work was complete. It was discussed that permission would need to be granted to gift the boards to the PC for us to be able to insure them.

12180 Police Matters (agenda item 5)

A report from PC Wood was circulated for consideration. It was noted that of the 26 crimes across the Wolds Ward for November, there were only 6 recorded crimes within Laceby Village. It was agreed this was a better way of presenting the information. The Clerk advised that there were new contacts for the village that were listed on the bottom of the report. No issues were raised from the report.

12181 Ward Councillors Report

Cllr Dickerson advised that the Wolds Councillors and NELC were working on new rubbish bins.

Cllr Hasthorpe asked the PC what they wanted from Wolds Councillors, as this was the key part of their role.

12182 Planning Matters

DM/0820/18/FUL – – variation application to condition 6 (approved plans) as granted DM/0637/15/FUL; 55a Caistor Road, Laceby.

Clarification had been received on the variations and this was confirmed as an increase in the size of the parapet wall and a change of window. Discussion was held regarding the surface water and drainage on the front block paving and tank in the front garden. Cllr Metcalf asked if everyone was happy to accept the variation to plans and with a full show of hands this was confirmed.

Action Clerk to send letter stating that the Parish Council has no objections to the variations.

DM/0910/18/FUL – demolish existing garage, erect single storey extension to rear to include installation of roof lights and detached garage to side of rear garden; 34 Grimsby Road, Laceby.

Cllr Metcalf gave details of the planning application and the plans were inspected and discussed by all present. Cllr Metcalf asked if there were any objections to the plans, and a full show of hands confirmed there were no objections and that the PC was happy with the proposal.

Action Clerk to send letter to state that Parish Council had no objections to this application.

DM/0858/18/FUL – erect single storey extension to rear to provide additional GP services with associated landscaping and alterations to front boundary wall; 6 Caistor Road, Laceby

Cllr Metcalf gave details of the planning application and plans were inspected & discussed at length. It was identified that there would be a change to the front wall and the ramp and that this would affect our noticeboard, which would need to be discussed later. It was felt that this could only improve the area and it was acknowledged that the wall was in need of repair. Cllr Metcalf asked whether everyone was happy with the planning application. A full show of hands confirmed there were no problems with this application.

Action Clerk to send letter to state that the Parish Council had no objections to this application.

DM/0693/18/FUL – demolition of existing dwelling and outbuildings and change of use of the land from residential to used car display area to include associated landscaping and alterations.

Cllr Metcalf explained that the plans now included all 3 residential properties, and the plans were inspected and discussed by all present. Cllr Schofield requested clarification of the loading and unloading and Cllr Hasthorpe confirmed the layby at the side of the road. Cllr Metcalf acknowledged that the comments had been taken on board and listened to to improve the plan for the village. Discussion was held in regards to the improvement it would make to the entrance of the village. Cllr Metcalf asked for a show of hands for the plan, a full show of hands was given and no objections made.

Action Clerk to send letter advising the Parish Council has no objections to the planning application.

DM/0917/18/FUL – Erection of one detached dwelling and detached single garage to include extended driveway; Land Adj The Copse, Barton Street, Laceby.

Cllr Metcalf provided details of the planning application and plans were inspected by all Councillors, clarification was sought on the location and area of the application. After discussion, there were no objections raised and a show of hands concluded that all Councillors were in agreement.

Action Clerk to send letter stating no objections to this planning application.

DM/0924/18/REM - reserved matters application for the erection of 1 detached dwelling and detached double garage with access, appearance, landscaping, layout and scale to be considered; The Orchards Grimsby Road Laceby.

Cllr Metcalf provided details of the planning application and plans were inspected by all Councillors, clarification was sought on the location and area of the application. After discussion, there were no objections raised and a show of hands concluded that all Councillors were in agreement.

Action Clerk to send letter stating no objections to this planning application.

New Defibrillator update

Cllr Metcalf explained that she had spoken with Planning and the PC needed to apply for Planning permission. We need to complete the form 'Do I need Planning?' and enclose a site plan which shows where the defib will go; Cllr Schofield to obtain set of plans and Clerk and Cllr Metcalf to complete the application.

Action As above for obtaining permission for the defib.

Approved planning applications

Cllr Metcalf confirmed that the following plans had been approved:

- DM/0873/18/AG – Millfield Farm, New Road, Laceby – plan approved

12183 Matters Arising

The Clerk confirmed there was one matter still outstanding in regards to the yellow lines. A response had been finally received from Highways this week; this was shared at the meeting. Cllr Turner added that she too had raised the query in regards to this matter. The Clerk confirmed she had not secured any quotes for the coping stones at the Church. Cllr Schofield advised that he would provide details of people who might carry out the work.

Action Clerk to get prices to fix coping stones on Church wall.

12184 Finance Matters

The following items were approved for payment:

Salaries for 3 members of staff December 2018	£1336.89
HMRC – Income Tax, December 2018	£253.47
Cllr Metcalf – Chairs Allowance	£20.00
Clerk mileage & expenses	£64.44
Clerk printer ink	£21.54
Stanford Centre hall hire October 2018	£12.00
Groundskeeper equipment repairs	£92.72
Anglian Water Business (Cemetery)	£18.14
Anglian Water Business (Allotments)	£481.87
Christmas Tree	£80.00
Cllr Johnson – Christmas Tree event	£14.58
Cllr Greenbeck – Christmas Tree event	£7.00
Cllr Metcalf – Christmas Tree event	£45.00
Clerk’s telephone line	£19.00
Land Registry	£4.00
Total payments made	£2470.55

Payments checked by Cllr Turner, proposed by Cllr Greenbeck and seconded by Cllr Schofield; and a show of hands confirmed full agreement by all Councillors for payment of the above items.

The Clerk handed Cllr’s Johnson and Hasthorpe the paperwork needed to be added as signatories to the account.

Precept 2019/2020

Cllr Metcalf explained that she and the Clerk currently looking at the Precept for 2019/20/ Cllr Hasthorpe provided the Clerk with a contact in NELC so that we can contact them for the prep work.

12185 Church and Cemetery Matters

a. Christmas Tree Event

Cllr Metcalf confirmed the event had been a success with around 150 people turning up on the wet evening; Cllr Metcalf then read out a letter from St Margaret’s Church.

b. Cemetery trees for pruning

Cllr Metcalf explained that we had chased 4 quotes for the work at the Cemetery, but had only received 2 quotes back. Quote A was for £6280 and Quote B was for £995 (reduced by £75 if work done together). Cllr Metcalf explained that a resident in Cemetery Crescent had trimmed the hedge, so that may further reduce the quoted price, but that it would need tidying up.

Cllr Hasthorpe proposed that Quote B be accepted and this was seconded by Cllr Greenbeck.

Action Clerk to advise the company behind quote B to go ahead with the works.

c. Cemetery – plan of new section

Cllr Schofield asked if the plans had been found, the Clerk confirmed she hadn't yet found them & Cllr Schofield confirmed that he would get this sorted out asap.

d. Cemetery Regulations

The Clerk has produced a Cemetery Regulation document for the PC to consider that was based on information received from ERNLLCA. Cllr Metcalf explained that there were some issues with the document as it didn't accurately reflect our Cemetery. It was proposed that the document be looked at again by the Clerk and Chair and be put onto January's agenda.

Action Chair and Clerk to finalise the Cemetery Regulations for January's meeting.

It was noted that the work completed on the War Memorial at the Cemetery looked lovely.

12186 St Francis Grove Play Area matters

Cllr Metcalf advised that Wickstead had provided a quote for the repair works to the wet pour surface of £1201.60. Cllr Greenbeck commented that due to the warranty the PC could only use Wickstead for the work. Cllr Hasthorpe proposed the work go ahead, this was seconded by Cllr Greenbeck and a full show of hands confirmed the agreement.

Action Clerk to advise Wickstead that the work has been approved and advise of a start date.

12187 Stanford Centre Report

Cllr Metcalf confirmed that the group had been granted funding from the Solar Fund to replace the heating at the Stanford Centre, however, they had run into problems with NELC in progressing with the work but that they had recently received confirmation that NELC will cover the consultation fees and the works can go ahead. Cllr Metcalf confirmed (as discussed at previous meetings) that the money set aside for the Stanford Group could be the additional contribution needed for the work.

Cllr Metcalf advised that the Libraries annual Christmas Fair had taken place and £300 had been raised which would be used to purchase new books for the library.

12188 Allotment Matters

a. Tenancy agreements and letters

All Councillors were happy with the revised Tenancy Agreement which would be sent out in January 2019. Cllr Hasthorpe asked that it be made clear the rent should be paid annually in advance and where possible via BAC's. The Clerk confirmed she would make this clear, but there would also be an option for those who were not able to pay in full or via BACs. Full show of hands showed full agreement of the Tenancy Agreement.

All Councillors agreed that the letter written from the PC in regards to uncultivated plots that were H&S risks should be sent out as previously discussed.

Cllr Schofield confirmed that he had been and checked the taps at the allotments as previously discussed, and that there were 3 to tighten up.

b. Meeting re allotments

Cllr Metcalf advised that she was meeting Mr Kitchen from Engie on Tuesday 11th December at 12pm and asked that anyone free please attend the meeting.

12189 Correspondence

Some correspondence had been dealt with earlier during agenda items.

Cllr Metcalf shared the letter from the Laceby Poppy Appeal, thanking the PC for their donation and confirming a staggering £11,405.76 had been raised by Laceby Royal British Legion this year.

12190 Information Exchange

Mrs Griffiths raised the issue of the information boards being insured by the PC moving forwards; Cllr Metcalf explained that the boards could not be insured as they did not belong to the PC, however, Cllr Hasthorpe suggested that Mrs Griffiths find out if she can 'gift' the boards to the PC from Laceby in Bloom when the project is finished. Mrs Griffiths confirmed she would check with East Coast Community Fund.

Cllr Hasthorpe requested that the protocols and Standing Orders were reviewed at the next meeting.

Action Clerk to place this onto January agenda.

Cllr Johnson advised that the Church Clock was due for its service and that last year there had been a problem with the guard, which the previous Chair had advised you needed 3 quotes for. Cllr Johnson explained that because the work is such a specialist job and the company that had serviced the clock had spent time taking drawings and measurements was it possible to ask them to do the work? Cllr Metcalf confirmed that because the work was so specialist, when the company contacted St Margaret's to set a date they be asked to provide a quote for the work along with the quote for the service. Cllr Johnson to let the Church know.

Cllr Hasthorpe reminded the PC that the next Parish Council Liaison Committee is the 24th January 2019.

The Chair confirmed the next meeting dates and times and declared the meeting closed at 9.05pm.

Signed:

Chair

Dated: