

## Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority: Laceby Parish Council

County area (local councils and parish meetings only): N E Lincolnshire

### Financial year ending 31 March 20xx

Prepared by (Name and Role): Nicola Ashton

Date: 01/05/2023

	£	£
<b>Balance per bank statements as at 31/3/23:</b>		
T3244	10,000.00	
T3243	15,000.00	
T3238	15,000.00	
T3237	15,000.00	
[add more accounts if necessary] T3236	10,000.00	
T3235	6,348.00	
account 7		
Current Account	7,659.76	
		79,007.76
Petty cash float (if applicable)		40.00
Less: any unpresented cheques as at 31/3/23 <b>(enter these as negative numbers)</b>		
item 1	(40.18)	
item 2		
item 3		
item 4		
[add more lines if necessary] item 5		
item 6		
item 7		
item 8		
		(40.18)
Add: any un-banked cash as at 31/3/23		
		-
<b>Net balances as at 31/3/23 (Box 8)</b>		<b>79,007.58</b>