

## Bank reconciliation – pro forma

This reconciliation should include all bank and building society accounts, including short term investment accounts. It must ag column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are p and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as ne

Name of smaller authority:

County area (local councils and parish meetings only):

### Financial year ending 31 March 20xx

Prepared by (Name and Role):

Date:

### Balance per bank statements as at 31/3/22:

	£	£
account 1	£ 6,726.55	
account 2	£ 6,348.00	
account 3	£ 10,000.00	
account 4	£ 15,000.00	
account 5	£ 15,000.00	
account 6	£ 19,000.00	
account 7	£ 15,000.00	
account 8	£ 10,000.00	£ 97,074.55

[add more accounts if necessary]

Petty cash float (if applicable)

£ 40.00

Less: any unpresented cheques as at 31/3/22 (enter these as negative numbers)

	£
item 1	-£ 40.18
item 2	
item 3	
item 4	
item 5	
item 6	
item 7	
item 8	
	(40.18)

[add more lines if necessary]

Add: any un-banked cash as at 31/3/xx

Net balances as at 31/3/22 (Box 8)

97,034.37